



## Winsham Parish Council Ordinary Council Meeting – 5th May 2021

### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 5th May 2021 at 7.30 pm** being held using **Zoom Video Conferencing**

*Rose Richards*

Rose Richards, Clerk to the Parish Council: 29th April 2021

#### PUBLIC FORUM

**This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.**

**Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.**

#### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

#### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

#### **4283 To Receive Apologies for Absence and to Approve the Reasons given**

Council to receive any apologies for absence and to approve reasons given. **(LGA 1972 s85(1))**

#### **4284 Declarations of Interest**

Members to receive any declarations of interest.

#### **4285 Approve the Minutes of the Council Meeting Held in April (LGA 1972 sch 12, para 41(1))**

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on Wednesday 7th April 2021.

#### **4286 Outstanding Items Update**

- Fitting of new bench seat in Lower Recreation Ground
- Pooles Lane pot holes and fence on south side
- Ideas for Phone Box

#### **4287 Finance**

Proposals:

- To note the schedule of cheques
- To approve the bank reconciliations for 2nd April 2021

#### **4288 Planning Matters**

- a) Members to resolve Applications received
- Application Reference: 21/01406/FUL  
Applicant:  
Location: Woodlands View Fore Street Winsham Chard  
Proposal: Proposed demolition of store and workshop, together with conversion of workshop to domestic garage and extension to the residential land associated with Woodlands View, along with the removal of Planning condition 2 (occupancy condition) of approval 97/01059/FUL dated 20th March 1998  
Observations Required by: 18th May 2021
  - Application Reference: 21/01417/DPO  
Applicant: Mr R Woodland  
Location: Woodlands View Fore Street Winsham Chard Somerset TA20 4DY  
Proposal: Application to discharge the Section 106 agreement between SSDC and David A Woodland and Jose V Woodland in associated with Planning approval 97/01059/FUL dated 17th March 1998  
Observations Required by: 18th May 2021
- b) Planning determinations received from SSDC – None Received

#### **4289 Document Review**

Members to review and adopt the following policies:

- a) Policy for Seeking Legal & Technical Advice
- b) Privacy Policy Notice
- c) Website Privacy Notice Statement
- d) Retention Policy and Appendix A
- e) Information and Data Protection Act Policy

#### **4290 Disabled Parking for resident of Davies Close**

Members to consider the request for support for a disabled parking bay

#### **4291 Letter received from A Simkins**

Members have been asked to consider replacing restrictive stiles on footpaths with gates that provide easier transit to allow access to a wider range of users.

#### **4292 Members to consider Radio Ninesprings request for support**

Radio Ninesprings are looking for a donation of £150 towards building the Chard FM transmitter to serve Winsham. Our application to Winsham Parish is for a community grant /donation of £150 towards building the Chard FM transmitter to serve Winsham or a letter supporting the project.

#### **4293 Insurance Renewal**

Members to approve the insurance renewal quote received from Came & Company

#### **4294 Asset Register**

Members to approve the updated Asset Register

#### **4295 Lower Recreation Ground Annual Inspection**

Members to consider The Play Inspection Company's quote for the annual inspection of playground equipment

#### **4296 Members to consider dates and venue for the June meeting and Annual Parish Meeting**

The Hall is fully booked on Wednesday evenings so the Jubilee Hall committee have asked if we can change to Tuesdays until restrictions are lifted further. The Annual Parish Meeting must be held by 1st June.

#### **4297 Members to consider a request to camp in the top field**

**4298 Members to decide if they wish to apply for the Somerset Community Foundation – Growing Grant**

**4299 Items for Report**

- a) Parish Assets:
  - ◆ Cemetery and Churchyard
  - ◆ Lower Recreation Ground
  - ◆ Bus Shelter
  - ◆ War Memorial
  - ◆ Seating, Signage and Bins
- b) Web Sites
- c) Welcome Pack
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Highways and Bus Services
- g) Reports from member representatives on outside bodies:
  - ◆ Jubilee Hall
  - ◆ Winsham Recreational Trust
  - ◆ Winsham Community Resource Centre
- h) Clerk's report and correspondence – see Agenda Notes
- i) Training

**4300 Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**4301 Legal Proceedings**

Members to review progress of any legal proceedings and associated matters

**4302 Date of the Next Meeting – See Item 4291 above**