



## Winsham Parish Council Ordinary Council Meeting – 7th April 2021

### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 7th April 2021 at 7.30 pm** being held using **Zoom Video Conferencing**

*Rose Richards*

Rose Richards, Clerk to the Parish Council: 28th March 2021

#### PUBLIC FORUM

**This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.**

**Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.**

#### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

#### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

#### **4263 To Receive Apologies for Absence and to Approve the Reasons given**

Council to receive any apologies for absence and to approve reasons given. **(LGA 1972 s85(1))**

#### **4264 Declarations of Interest**

Members to receive any declarations of interest.

#### **4265 Approve the Minutes of the Council Meeting Held in March (LGA 1972 sch 12, para 41(1))**

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on Wednesday 3rd March 2021.

#### **4266 Outstanding Items Update**

- a) Fitting of new bench seat in Lower Recreation Ground
- b) 'Car Park' signposts from the village to Balsom Close

#### **4267 Finance**

Proposals:

- a) To note the schedule of cheques
- b) To approve the bank reconciliations for 2nd March 2021

**4268 Quarterly Spend Against Budget**

Proposal: Members to approve the Spend Against Budget report for the final quarter of 2020/21

**4269 Member to approve Philip Smith as the internal auditor for 2020/21**

**4270 Planning Matters**

- a) Members to resolve Applications received – None Received
- b) Planning determinations received from SSDC – None Received
- c) Plans and determinations received after the posting of the agenda

**4271 Document Review**

Members to review and adopt the following policies:

- a) Freedom of Information Policy
- b) Bee Policy
- c) Model Publication Scheme

**4272 Pooles Lane potholes and fence on south side**

Members to consider quotes to repair pot holes

**4273 Fence on South side of Pooles Lane**

Members to discuss who is responsible for this fence as it is in need of repair/replacing

**4274 Lower Rec working party to report on fencing and new equipment**

**4275 Members to decided they want to get involved in the Great British Spring Clean 28th May to 13th June**

**4276 Members to discuss ideas for the Phone Box**

**4277 Members to consider arrangements for the June meeting**

Unless legislation changes remote council meetings cannot lawfully take place from 7 May 2021. (See agenda notes)

**4278 Members to consider the details contained in the Pre-Renewal documents received from our Insurers**

**4279 Items for Report**

- a) Parish Assets:
  - ◆ Cemetery and Churchyard
  - ◆ Lower Recreation Ground
  - ◆ Bus Shelter
  - ◆ War Memorial
  - ◆ Seating, Signage and Bins
- b) Web Sites
- c) Welcome Pack
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Highways and Bus Services
- g) Reports from member representatives on outside bodies:
  - ◆ Jubilee Hall
  - ◆ Winsham Recreational Trust
  - ◆ Winsham Community Resource Centre
- h) Clerk's report and correspondence – see Agenda Notes
- i) Training

**4280 Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**4281 Legal Proceedings**

Members to review progress of any legal proceedings and associated matters

**4282 Date of the Next Meeting – 5th May 2021**