



## Winsham Parish Council Ordinary Council Meeting – 3rd March 2021

### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 3rd March 2021 at 7.30 pm** being held using **Zoom Video Conferencing**

*Rose Richards*

Rose Richards, Clerk to the Parish Council: 26th February 2021

#### PUBLIC FORUM

**This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.**

**Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.**

#### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

#### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

#### **4248 To Receive Apologies for Absence and to Approve the Reasons given**

Council to receive any apologies for absence and to approve reasons given. **(LGA 1972 s85(1))**

#### **4249 Declarations of Interest**

Members to receive any declarations of interest.

#### **4250 Approve the Minutes of the Council Meeting Held in February (LGA 1972 sch 12, para 41(1))**

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on Wednesday 3rd February and the Extraordinary Council Meeting held on Wednesday 10th February 2021.

#### **4251 Outstanding Items Update**

- Fitting of new bench seat in Lower Recreation Ground
- Review of Allocated Responsibilities
- Balsom Close Signage and Nature Area

#### **4252 Finance**

Proposals:

- To note the schedule of cheques
- To approve the bank reconciliations for 2nd February 2021

#### **4253 Year End Earmarked Reserve and Depreciation Revisions**

Proposals: Members to consider the proposed changes to the Earmarked Reserves and Depreciation Fund prior to the completion of the Year End accounts

#### **4254 Planning Matters**

- a) Members to resolve Applications received – None Received
- b) Planning determinations received from SSDC – None Received
- c) Plans and determinations received after the posting of the agenda

#### **4255 Document Review**

Members to review and adopt the following policies:

- a) Financial Regulations – No change
- b) Standing Orders – No change
- c) Safeguarding Statement – No change
- d) Training Policy – No change

#### **4256 Items for Report**

- a) Parish Assets:
  - ◆ **Cemetery** and Churchyard – Pot holes in Pooles Lane to be discussed
  - ◆ Lower Recreation Ground
  - ◆ Bus Shelter
  - ◆ **War Memorial** – Following on from a letter received from a resident, members to discuss the refurbishment of the memorial in time for the 100<sup>th</sup> Anniversary of its dedication on 11<sup>th</sup> November 2023
  - ◆ Seating, **Signage** and Bins – Possible replacement of Ebben Lane road sign to be discussed
- b) **Web Sites** – Update on changes to the websites including the annual cost of data storage, website domains and website hosting.
- c) Welcome Pack
- d) **Public Rights of Way** – Members to consider the footpath quote for 2021
- e) **Grass Cutting Report** – Members to consider the grass cutting quotes for 2021 and 2022
- f) Highways and Bus Services
- g) Reports from member representatives on outside bodies:
  - ◆ Jubilee Hall
  - ◆ Winsham Recreational Trust
  - ◆ Winsham Community Resource Centre
- h) Clerk's report and correspondence – see Agenda Notes
- i) Training

#### **4257 Request to erect a Polytunnel on Allotment 7**

Members to consider a request to erect a polytunnel on allotment 7

#### **4258 Parish Survey Feedback**

Members to discuss survey feedback that relates to the shop, the church, the Bell Inn and the Jubilee Hall.

#### **4259 Winsham Street Fair Donation**

Members to discuss whether Winsham Street Fair should repay the donation made to them for the 2019 Street Fair or whether they can hold this over until 2022.

#### **4260 Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**4261 Legal Proceedings**

Members to review progress of any legal proceedings and associated matters

**4262 Date of the Next Meeting – 3rd March 2021**