



Winsham Parish Council

Notice of the Ordinary Council Meeting – 3rd February 2021

ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 3rd February 2021 at 7.30 pm** being held using **Zoom Video Conferencing**

Rose Richards

Rose Richards, Clerk to the Parish Council: 29th January 2021

PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them. After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded. No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

4229 To Receive Apologies for Absence and to Approve the Reasons given

Council to receive any apologies for absence and to approve reasons given. **(LGA 1972 s85(1))**

4230 Declarations of Interest

Members to receive any declarations of interest.

4231 Approve the Minutes of the Ordinary Council Meeting Held on 6th Jan 2021 **(LGA 1972 sch 12, para 41(1))**

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 6th January 2021.

4232 Outstanding Items Update

- a) War Memorial Grant
- b) Neighbourhood Watch Volunteers
- c) Fitting of new bench seat in Lower Recreation Ground
- d) Treating the moss on the rubber matting in the Lower Recreation Ground
- e) Review of Allocated Responsibilities

4233 Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the bank reconciliations for 2nd January 2021

4234 Quarter Three Spend against Budget

Proposals: To approve the third quarter spend against budget report

4235 Planning Matters

- a) Members to resolve Applications received:
 - Application Reference: 20/03321/HOU
Applicant: Mr Keith Portsmore
Location: The Byre Cottage Colham Lane Winsham TA20 4EP
Proposal: Enlargement of existing detached garage
Observations Required by: 12 February 2021
 - Application Reference: 21/00275/S73
Applicant: Mr M Scott
Location: Oakleigh Forton Chard TA20 4HW
Proposal: Removal of Condition 3 (Agricultural Tie) of approval 781840
Observations Required by: 16 February 2021
- b) Planning determinations received from SSDC - None
- c) Plans and determinations received after the posting of the agenda

4236 Document Review

As the allotments fees for 2021/22 have already been agreed there are no documents or policies to review this month.

4237 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Lower Recreation Ground
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
- b) **Web Sites** – Members to discuss proposed changes to the websites including the annual cost of data storage, website domains and website hosting.
- c) Welcome Pack
- d) Public Rights of Way
- e) Grass Cutting Report
- f) Highways and Bus Services
- g) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall
 - ◆ Winsham Recreational Trust
 - ◆ Winsham Community Resource Centre
- h) Clerk's report and correspondence – see Agenda Notes
- i) Training

4238 Balsom Close Car Park Signage

Members to discuss signage for the car park

4239 Balsom Close Nature Area

Update on progress

4240 Cutting of Allotment Hedge

Members to consider what action to take in relation to cutting the allotment hedge that runs along the side of the road.

4241 Meeting to discuss Pre-Application Scheme for Church Street

Date of a Zoom meeting with David Warden to be agreed.

4242 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4243 Legal Proceedings

Members to review progress of any legal proceedings and associated matters

4244 Date of the Next Meeting – 3rd March 2021