



## Winsham Parish Council Notice of the Ordinary Council Meeting – 6th January 2021

### ALL COUNCIL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC AND THE PRESS

(Public Bodies (Admission to Meetings) Act 1960)

Dear Councillors, You are hereby summoned to attend the ordinary meeting of the **PARISH COUNCIL** on **WEDNESDAY 6th January 2021 at 7.30 pm** being held using **Zoom Video Conferencing**

*Rose Richards*

Rose Richards, Clerk to the Parish Council: 31st December 2020

#### PUBLIC FORUM

This provides an opportunity /for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the meeting by asking questions of, raising concerns and make comments, regarding the Parish Council. A speaker in the Public Forum may only represent his or her point of view, and may not claim to speak for other residents unless they are also present at the Forum and clearly affirm that they are prepared to allow the speaker to express their point of view for them.

After the statement those involved should be asked to affirm that what was said represented their viewpoint. The Chair of the meeting has absolute discretion to request the speaker to stop, or adjourn the Public Forum at any time.

Criticism of Parish Council action or lack of action is acceptable, but serious complaints relating to alleged malfeasance or malpractice must be made using the proper complaints procedure. This is to protect the complainant and the Parish Council, in the event of concerns proving to be unfounded.

No decision can be taken on issues raised unless the matter is already an item on the agenda. As this is not part of the formal meeting minutes will not be produced.

#### Reports from County and District Councillors

County and District Councillors may give short verbal reports on matters affecting Winsham as this is also not part of the meeting, minutes will not be produced.

#### AGENDA

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights*

#### **4211 To Receive Apologies for Absence and to Approve the Reasons given**

Council to receive any apologies for absence and to approve reasons given. **(LGA 1972 s85(1))**

#### **4212 Declarations of Interest**

Members to receive any declarations of interest.

#### **4213 Approve the Minutes of the Ordinary Council Meeting Held on 2nd Dec 2020 (LGA 1972 sch 12, para 41(1))**

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 2nd December 2020.

#### **4214 Outstanding Items Update**

- a) War Memorial Grant
- b) Defibrillator funds to be transferred to the council
- c) Neighbourhood Watch Volunteers
- d) Fitting of new bench seat in Lower Recreation Ground
- e) Treating the moss on the rubber matting in the Lower Recreation Ground
- f) Balsom Close Nature Area
- g) Review of Allocated Responsibilities
- h) Future plans for Winsham Web Museum, E-Letter and Parish Website (not to be confused with the Parish Council Website which is the clerk's responsibility)

#### **4215 Finance**

Proposals:

- a) To note the schedule of cheques
- b) To approve the bank reconciliations for 2nd December 2020

#### **4216 Budget and Precept**

Proposals: To approve the 2021/22 Budget and subsequent precept figure

#### **4217 Planning Matters**

a) Members to resolve Applications received:

- Application Reference: 20/03140/LBC  
Applicant: Mr Dominic Heath-Coleman  
Location: Winsham Primary School

Proposal: The carrying out of alterations to include the replacement of existing single glazed windows and conservatory frames and glazing with historically appropriate slim double glazing units and replace several timber doors with powder coated aluminium doors (resubmission of approved scheme 19/02945/LBC with minor variation to include small extension to existing conservatory to provide link with existing external door)

Observations Required by: 29 December 2020 – Extension requested

b) Planning determinations received from SSDC -

Application No: 20/02732/FUL Erection of 18 Solar panels at Fosseway House – Permitted with Conditions

c) Plans and determinations received after the posting of the agenda

#### **4218 Document Review**

Members to review and adopt the following policies:

- a) Cemetery Regulations and Fees
- b) Social Media Policy

#### **4219 Items for Report**

a) Parish Assets:

- ◆ Cemetery and Churchyard
- ◆ Lower Recreation Ground
- ◆ Bus Shelter
- ◆ War Memorial
- ◆ Seating, Signage and Bins

b) Web Sites, Welcome Pack

c) Public Rights of Way

d) Grass Cutting Report

e) Highways and Bus Services

f) Reports from member representatives on outside bodies:

- ◆ Jubilee Hall
- ◆ Winsham Recreational Trust
- ◆ Winsham Community Resource Centre

g) Clerk's report and correspondence – see Agenda Notes

h) Training - Cllr Miller has been booked on the Essential Councillors Training

#### **4220 Balsom Close Car Park Signage**

Members to discuss signage for the car park

#### **4221 Balsom Close Nature Area**

Update on progress

**4222 BT Phone Box Contract**

Members to confirm they are happy for the Agreement for the Sale and Purchase of Telephone Kiosk(s) to a Local Authority in England is acceptable and can be signed by the Chairman.

**4223 Rialtas Year End Training**

Members to approve the clerk attending the YE training at a cost of £185 plus VAT

**4224 Application 595M to upgrade part of footpath CH 30/4 (Rose Lane) in the parish of Winsham to a  
bridleway**

Members to decide if there is any evidence they wish to submit to Somerset County Council in relation to the proposed upgrade to part of footpath CH30/4

**4225 Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**4226 Quotes for replacement door to Resource Centre**

Members to consider the quotes received to replace the Resource Centre door

**4227 Legal Proceedings**

Members to review progress of any legal proceedings and associated matters

**4228 Date of the Next Meeting – 3rd February 2021**