

Risk Category	Risk	Likelihood	Impact	Score	Mitigation(s)
Political	Implementation of Local Community Networks Partnership - potential failure to be properly informed about or integrated into an LCN; additional work/resource demand on WPC as a result of LCNs.	Low	Medium	5	Appoint WPC Cllr as LCN POC; Plan ahead for potential additional demand; Agree WPC Priorities for LCN
Financial	Ensuring financial resource is spent appropriately in support of the needs of Winsham Parish residents;	Low	High	8	Parish Clerk trained; Cllr Signatories appointed; Scrutiny and approval of WPC Finances and Financial Records at each WPC Mtg and through AGM; Conduct of annual audit process on WPC Financial Records and appointment of auditors through Small Council scheme.
	Ensuring appropriate financial controls are in place and appropriate financial records are maintained and audited by appropriate authorities.	Low	High	8	
Social	Supporting a wide range of community facilities, organisations, initiatives, services and businesses flourish to enable quality of life for Parish residents.	Medium	Low	6	Grants; Communications; making links between organisations/services/initiatives etc e.g. through Winsham APM
	Supporting the needs of vulnerable Parish Residents during cold periods / electricity cuts / periods of rising costs	Medium	Medium	9	Co-ord of Warm Hubs initiatives across Winsham Parish;
Technological	WPC ability to maintain Winsham & WPC websites and FB page as effective communication channels to residents & visitors;	Low	Low	4	Identify suitably skilled volunteers; contract out IT support needs where appropriate e.g. Email via Vision ICT
Legal	Complying with planning law re WPC submissions on planning applications;	Low	Medium	6	Consideration of all planning applications in WPC meetings and recording of decisions
	Managing the situation with the land (new Parish car park & nature reserve) behind Balsom Close to enable successful transfer from the developer through SSDC to WPC	Medium	Medium	9	Negotiate with Developer and SSDC to reach agreed solution
Contractual	Failure of Grass Cutting Contract	Low	Low	4	Maintain working relationship with current contractor in order to sustain high levels of service
	WPC ability to source appropriate contractors to deliver work to required standard & timeframe.	Low	Low	4	Use local knowledge and contacts across Winsham Parish to source suitable contractors
Environmental	(Climate Change): Flooding risk: impact on Winsham residents, businesses, roads and drainage	Medium	High	12	Develop Flooding Plan; attending Flooding Emergency Planning Groups
	(Climate Change): Drought risk: impact on Winsham residents, businesses, facilities & water supplies	Medium	High	12	Develop Drought Risk mitigation plan
	Keeping roads/pavements clear in event of snow/ice;	Low	Medium	6	Support SSDC in identifying sources of local help to clear roads during periods of snow & ice.
	Maintaining accessible Public Rights of Way.	Low	Medium	6	Walk PROWs regularly and report problems/maintenance requirements to SSDC/SCC as required.
Human Resources	Management & Reward of Parish Clerk to ensure position is filled and WPC busines/responsibilities are delivered effectively & legally.	Low	Medium	6	Regular performance and pay reviews by appointed Cllr leads
Organisational	Lack of a WPC 5 year plan limiting visibility of forward planning, leading to reactionary (rather than pro-active) decision-making and potential compromises to the detriment of the Parish.	Low	Medium	6	Consider development of a 5 year plan and the pros and cons of doing so, in particular benefits to the Parish. Plan out annually for key Parish assets and facilities.
	Specific risk re potential opportunity for WPC to take on planning responsibilities and create a local development plan; significant pros and cons to be considered.	Low	Medium	6	Form small WG to consider the pros and cons of taking on planning responsibilities as part of the unitary Somerset County Council/LCN changes and prepare a short report for full WPC consideration.
H&S	Maintaining safe facilities on behalf of Winsham residents & visitors (e.g. Lower Rec, Upper Rec etc);	Low	Low	4	Regular risk assessments conducted and reported to WPC; issues identified addressed appropriately and as promptly as possible.
	Maintaining accurate list of assets;	Low	Low	4	Conduct annual review of WPC assets, including condition status, and address any issues arising
	Maintaining assets in safe condition.	Low	Low	4	
Reputational	Failure of WPC to maintain trust amongst majority of Winsham Parish residents through effective communication and delivery of responsibilities;	Low	Low	4	Regular Communication through Noticeboard and WPC Website; WPC Meetings open to Winsham Parish residents; regular reports of WPC business in JPM; WPC Cllr 'Surgery' at JH monthly Coffee Morning (3rd Thu every month)
	Failure of WPC to continuously improve quality of life in Winsham and meet residents' needs.	Low	Low	4	Regular review via WPC meetings and proactive actions to support improvement
	Inclusion/Consideration of needs of outlying hamlets in WPC plans and decisions	Negligible	Medium	4	Ensure needs of outlying hamlets are considered in WPC discussions and plans
	Management of Cemetry Plots	Negligible	Low	3	Regular WPC Agenda item