



Winsham Parish Council



Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 1st November 2017 at 7:30pm

Present: Cllrs R Miller, J Stevens, D Wallbridge, A Simkins, N Eastick and S Davie
In attendance: Mrs Teresa Pinder, Clerk to The Council; and 6 residents.

3396 COUNCILLOR CO-OPTION

Proposal: To co-opt a Councillor onto Winsham Parish Council.

Resolved: No applications were received so this item is deferred until December 2017.

3397 TO RECEIVE THE CO-OPTED COUNCILLOR'S DECLARATION OF ACCEPTANCE OF OFFICE

Proposal: The co-opted Councillor to sign the Declaration of Acceptance of Office.

Resolved: This item is not now applicable and is deferred until December 2017.

3398 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN (LGA 1972 s85 (1))

Cllr T Harris gave his apologies due to work reasons.

The Members were happy with the reason given.

3399 DECLARATIONS OF INTEREST

Cllr S Davie declared a personal interest on items 13 Cemetery Maintenance and 14 Circular Table in the Lower Rec.

Cllr J Stevens declared a personal interest in planning item 17/09308/OUT.

3400 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 4TH OCTOBER 2017 (LGA 1972 sch 12, para 41(1))

Resolved: The minutes of the Ordinary Council Meeting held on the 4th October 2017 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr R Miller Seconded: Cllr A Simkins 6-0-0

3401 PLANNING MATTERS

a) Applications

Application No: 17/03908/OUT

Applicant: Mr & Mrs P Frecknall

Proposal: The erection of a dwelling house and detached double garage.

Location: Land Os 7216 Part, Church Street, Winsham, Chard, Somerset, TA20 4JY

Resolved: Recommend Refusal on the following grounds: Road Safety – The Parish Council are still extremely concerned about road safety owing to the excessive road speeds the village experiences, and also without sufficient visibility and stopping distance at the point of proposed access. The entrance to the proposed property is after a sharp left bend, half way along a downward slope, but the speed limit on the popular B3162 goes from 30 mph to 60 mph (with no 40mph buffer zone) just before the point of access. The road is narrower at the point of access to the proposed property. The concern over speeding is further evidenced in a recent survey using SID's proved that speeding is an issue in the village. In the 30mph zone on Church Street, particularly coming from the Chard end, the average vehicle speed there was 37 mph. (Ref. Dave Grabham, SCC Traffic Engineer, April 2016). Therefore the proposed access, which includes a sloping driveway, represents a potential road safety hazard.

Should the Planning Application be approved by SSDC, the Parish Council would wish to see a better access on the entrance with a slip road/escape lane.

These comments reflect our comments on application 16/02521/OUT on the same site.

Proposed: Cllr N Eastick Seconded: Cllr A Simkins 5-0-1

Application No: 17/03814/FUL

Applicant: Mr Shane Partridge

Proposal: Demolish existing single storey side extension and erection of two storey side extension. Erection of detached garage and parking area to rear of dwelling house.

Location: 8 Fore Street, Winsham, Chard, TA20 4DY

Resolved: Recommend Approval

Proposed: Cllr J Stevens Seconded: Cllr S Davie 6-0-0

- b) Planning determinations received from SSDC
Decisions were available to view at the meeting.

3402 FINANCE

Members to:

- a) Note the schedule of cheques.
- b) Note the Bank reconciliation for September 2017.

Resolved: The Members:

- a) Noted the schedule of cheques numbered 322346 to 322352 and a direct debit totalling £3004.91.
The cheques this month were signed by Cllrs R Miller & A Simkins.
- b) Noted the Bank reconciliation for September 2017.

3403 BANK ACCOUNT SIGNATORIES

Proposal: Members to:

- a) Approve the removal of a former councillor from the bank account mandate.
- b) Approve an additional Member as signatory on the bank account mandate.

Resolved: The Members:

- a) Approved the removal of a former councillor, (Mary Haggard), from the bank account mandate.
Proposed: Cllr J Stevens Seconded: Cllr N Eastick 6-0-0
- b) Approved Cllrs D Wallbridge, S Davie & T Harris as additional signatories on the bank account mandate.
Proposed: Cllr N Eastick Seconded: Cllr A Simkins 6-0-0

3404 CHAIRMAN'S ANNOUNCEMENTS

The Chairman was extremely pleased to announce that John Sullivan had been selected by the Chairman of Somerset County Council for his Chairman's Awards in a ceremony held at Taunton Rugby Club. An article will be published in the Parish Magazine.

Due to the resignation of a councillor, the General Power of Competence will only now be in force until the May 2018 Annual Parish Council Meeting.

3405 DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies:

- a) Filming, Photographing, Audio Recording and Reporting Policy (no change)
- b) Recording of Decisions made by Officers Policy (no change)
- c) Privacy Policy (new)
- d) Retention Policy (new)

Resolved: The Members reviewed and adopted the following policies:

- a) Filming, Photographing, Audio Recording and Reporting Policy (no change)
- b) Recording of decisions made by Officers Policy (no change)

The above two policies were approved en block

Proposed: Cllr A Simkins Seconded: Cllr R Miller 6-0-0

- c) Privacy Policy (new)

Proposed: Cllr A Simkins

Seconded: Cllr S Davie 6-0-0

- d) Retention Policy (new)

Proposed: Cllr J Stevens Seconded: Cllr R Miller 6-0-0

3406 GRANT APPLICATIONS

Proposal: Members to appoint a councillor to review the grant award policy, application form and process; and to report back with recommendations at the December 2017 meeting.

Resolved: The Members appointed Cllr T Harris to review the Grant Awarding Policy, application form and process. Cllr Harris will report back with recommendations at the December 2017 meeting.

Proposed: Cllr R Miller Seconded: Cllr S Davie 6-0-0

3407 LOWER REC PLAY EQUIPMENT

Proposal: Members to consider whether to investigate adding a small piece of play equipment into the recreation ground for the younger children, and to seek out costs.

Resolved: The Members agreed to investigate further a small piece of play equipment for the younger children for the Lower Rec. Quotations to be obtained for a future meeting.

Proposed: Cllr J Stevens Seconded: Cllr R Miller 6-0-0

Cllr S Davie left the room.

3408 CEMETERY MAINTENANCE

Proposal: Members to consider and approve the following Cemetery maintenance:

- a) Circular seat repair and gate varnish
- b) Box by the gate – lid repair

Resolved: The Members considered and approved the following Cemetery maintenance and approved a quotation received from Stuart's Garden Machinery:

- a) Circular seat repair and gate varnish
- b) Box by the gate – lid repair

Proposed: Cllr N Eastick Seconded: Cllr R Miller 5-0-0

3409 CIRCULAR TABLE IN THE LOWER REC

Proposal: To consider the quotations received to repair the circular picnic table in the Lower Rec.

Resolved: The Members approved a quotation from Stuart's Garden Machinery for the refurbishment of the circular picnic table in the Lower Rec.

Proposed: Cllr J Stevens Seconded: Cllr N Eastick 5-0-1

Cllr S Davie returned to the room.

3410 FACEBOOK PAGE FOR THE E-LETTER

Proposal: The Members to consider supporting the publishing of the Winsham E-Letter onto Facebook.

Resolved: The Members supported the publishing of the Winsham E-Letter onto Facebook, although doesn't have the capacity to undertake the role of moderator at this present time.

Proposed: Cllr N Eastick Seconded: Cllr R Miller 6-0-0

3411 DOG BIN BY LOWER REC

Proposal: Members to approve lowering the bin to a more manageable height.

Resolved: The Members did not approve lowering the bin to a more manageable height, as this is not physically possible owing to constraints on its location.

Proposed: Cllr N Eastick Seconded: Cllr S Davie 6-0-0

3412 HALL HIRE COSTS

Proposal: Members to consider covering the cost of two Jubilee Hall hire fees.

Resolved: The Members approved covering the cost of two Jubilee Hall hire fees for the Aikido Group as a gesture of appreciation.

Proposed: Cllr A Simkins Seconded: Cllr R Miller 6-0-0

3413 CHRISTMAS TREE RECYCLING 2018

Proposal: Members to:

- a) Consider and approve a Christmas tree recycling compound at the Winsham Community Resource Centre
- b) To agree on a date for the removal of the compound, either week commencing 15th January 2018 or 22nd January 2018.

Resolved: The Members:

- a) Approved having a Christmas Tree recycling compound at the Winsham Community Resource Centre (WCRC), the same as last year, as provided by South Somerset District Council.

Proposed: Cllr R Miller Seconded: Cllr N Eastick 6-0-0

- b) Agreed the removal of the compound by week commencing 15th January 2018.

Proposed: Cllr J Stevens Seconded: Cllr S Davie 6-0-0

3414 GRIT BIN FILLING

Proposal: Members to:

- a) Consider if the Parish's Grit Bins need re-filling.
- b) Consider if the Parish Council needs to pick up 10 bags of grit for the Parish in preparation for Winter, on the District Council's Open Day on Saturday 25th November 2017 from it's depot in Yeovil.

Resolved: The Members

- a) Agreed that Cllr N Eastick will check all the Grit Bins in the Parish to see if they need refilling and will inform the Clerk accordingly.

Proposed: Cllr N Eastick Seconded: Cllr R Miller 6-0-0

- b) Approved Cllr N Eastick to pick up 10 grit bags from South Somerset District Council's depot in Yeovil on Saturday 25th November 2017 which will be stored in the WCRC.

Proposed: Cllr J Stevens Seconded: Cllr S Davie 6-0-0

3415 TRAINING AND DEVELOPMENT

Proposal: To update and review training for:

- a) The Clerk
- b) Councillors

Resolved: The following information regarding training was updated.

- a) Nothing additional.
- b) Somerset Association of Local Councils will be undertaking training on Thursday 22nd February at the Jubilee Hall, Winsham for all councillors on Being a Good Councillor which will incorporate the new GDPR at a cost of £20 per head. Invitations to be made to surrounding councils should they wish any of their councillors to attend.

3416 OUTSTANDING ITEMS UPDATE

Proposal: To receive updates on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7
- d) Assets of Community Value – School
- e) Bus Service meeting with Somerset County Council
Cllr A Simkins has emailed John Perrott at SCC suggesting some dates to meet.
- f) War Memorial Cleaning
Cllr A Simkins is still awaiting clarification on the cleaning of the War Memorial.
- g) Councillor Surgery update

Updates were given on the above items.

3417 ITEMS FOR REPORT

- a) **Parish Assets:**

Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage & Bins.

Following on from an email received from a resident, the street sign at the entrance to Davies Close has

been reported to SSDC for replacement which has been acknowledged and which could take a couple of months.

The Annual Playground Inspection undertaken by SSDC has been received. The Clerk reported that the general comments were that the facilities are in good condition with a few faults to rectify and other issues to monitor. This will be an item on December's Agenda.

b) **Web Sites, Welcome Pack, Newsletters**

Hard copies of the Newsletter had now been received and were distributed to the Councillors for further distribution – St Stephen's, Davies Close Common Room, The Jubilee Hall and The Bell.

c) **Public Rights of Way**

The current contractors of the footpath from the Cemetery towards Ammerham (CH30/1 – Liberty Trail) have sent in their quotation for the maintenance for 2018 which is £320.00 plus VAT, an increase of £20 on this year, which the Members were happy with.

d) **Grass Cutting Report**

Nothing to report.

e) **Highways and Bus Services**

Nothing to report

f) **Reports from Member Representatives on Outside Bodies**

Nothing to report

g) **Clerk's report and correspondence**

Nothing further to report

3418 QUESTIONS TO THE CHAIRMAN

| There were no questions for the Chairman.

3419 DATE OF THE NEXT MEETING: WEDNESDAY 1ST NOVEMBER 2017

The meeting closed at 10.14pm