



# Winsham Parish Council



Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 9<sup>th</sup> January 2018 at 7:00pm

PCSO J Martin was present and reported on any relevant issues in the Parish.

Present: Cllrs A Simkins, S Davie, J Bell, D Wallbridge, and N Eastick

In attendance: Mrs Teresa Pinder, Clerk to The Council; County Councillor Linda Vijeh, District Councillor Sue Osborne and 95 residents.

## **3731 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN** (LGA 1972 s85 (1))

Apologies received from Cllr D Clark due to family reasons.

The reason given was approved.

## **3732 DECLARATIONS OF INTEREST**

None received.

## **3733 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 3<sup>RD</sup> DECEMBER 2018** (LGA 1972 sch 12, para 41(1))

**Resolved:** The minutes of the Ordinary Council Meeting held on the 3<sup>rd</sup> December 2018 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr S Davie Seconded: Cllr J Bell 5-0-0

## **3734 PLANNING MATTERS**

a) Applications:

### **Amended Plans/Additional Information for Application No: 18/00001/FUL**

Proposal: Alterations to include the change of use of ground floor of dwelling (Use Class C3) to a shop/Post Office (Use Class A1) And cafe (Use Class A3)

Location: The George, Back Street, Winsham, Chard, Somerset, TA20 4ED

The amended plans are:

Removal of the proposed first floor offices/Commercial use. Minor alterations to internal layout. Additional detail provided on floor plan.

**Resolved:** Recommend Approval. Whilst we give this application our recommendation for approval, we wish to emphasise that this has the overwhelming support of the Winsham community. It is a vital village asset which we wish to preserve and develop for the sake of all.

Proposed: Cllr A Simkins Seconded: Cllr S Davie 5-0-0

### **Amended Plans/Additional Information for Application No: 18/00002/LBC**

Proposal: Alterations to include the change of use of ground floor of dwelling (Use Class C3) to a shop/Post Office (Use Class A1) And cafe (Use Class A3)

Location: The George, Back Street, Winsham, Chard, Somerset, TA20 4ED

The amended plans are:

Removal of the proposed first floor offices/Commercial use. Minor alterations to internal layout. Additional detail provided on floor plan.

**Resolved:** Recommend Approval. Whilst we give this application our recommendation for approval, we wish to emphasise that this has the overwhelming support of the Winsham community. It is a vital village asset which we wish to preserve and develop for the sake of all.

Proposed: Cllr J Bell Seconded: Cllr S Davie 5-0-0

**Application No: 18/03694/FUL**

Applicant: Mrs Sian Davis

Proposal: Erection of polytunnel

Location: Dairy Cottage, Leigh Farm, Leigh, Winsham, Chard, Somerset

**Resolved:** Recommend Approval

Proposed: Cllr A Simkins    Seconded: Cllr N Eastick    5-0-0

- b) Planning determinations received from SSDC  
Planning determinations received from SSDC were available to view at the meeting.
- c) Plans and determinations received after the posting of the agenda  
None received.

**3735 FINANCE**

Proposal:

- (a) To note the schedule of cheques.
- (b) To approve the signed bank reconciliations as at 2<sup>nd</sup> December 2018.
- (c) To approve the quarterly spend against budget as at 31<sup>st</sup> December 2018.

**Resolved:**

- a) The Members noted the schedule of cheques and direct debits, numbered 322448 to 322452, totalling £589.98.  
This month the signatories were Cllrs A Simkins & S Davie
- b) The Members approved the bank reconciliations as at 2<sup>nd</sup> December 2018.  
Proposed: Cllr A Simkins    Seconded: Cllr J Bell    5-0-0
- c) The Members approved the quarterly spend against budget as at 31<sup>st</sup> December 2018.  
Proposed: Cllr S Davie    Seconded: Cllr J Bell    5-0-0

**3736 BUDGET/PRECEPT 2019-20**

Proposal: Members to approve

- a) The Budget for the Financial Year 2019-20, being £23,450.
- b) The Precept for the Financial Year 2019-20 which results in an increase in precept of £5.00 per household (D Band equivalent) for the year.

**Resolved:** The Members approved:

- a) The Budget for the Financial Year 2019-20 of £23,450.  
Proposed: Cllr J Bell    Seconded: Cllr N Eastick    5-0-0
- b) The Precept for the financial Year 2019-20 which results in an increase in precept of £5.00 per household (D Band equivalent) for the year.  
Proposed: Cllr N Eastick    Seconded: Cllr S Davie    5-0-0

**3737 COUNCILLOR OPEN EVENING – WEDNESDAY 13<sup>TH</sup> FEBRUARY 2019**

Proposal: Members to consider/approve:

- a) To review the date of the Evening, following further information received.
- b) Nominating John Sullivan as the PR person for this event
- c) To confirm the format of the evening.

**Resolved:** Members:

- a) Agreed to amend the date of the event to the 4<sup>th</sup> March 2019 in the main hall of the Jubilee Hall, subject to final confirmation.  
Proposed: Cllr S Davie    Seconded: Cllr N Eastick    5-0-0
- b) Approved John Sullivan as the PR person for the event.  
Proposed: Cllr S Davie    Seconded: Cllr N Eastick    5-0-0
- c) Confirmed the format of the evening to be a presentation followed by discussions, and to include refreshments.  
Proposed: Cllr A Simkins    Seconded: Cllr J Bell    5-0-0

### **3738 WINSHAM PLAYING FIELDS TRUST**

The Chairman confirmed that the Parish Council would be meeting with the remaining Trustees of the Winsham Playing Fields Trust on Thursday 10<sup>th</sup> January to take matters forward. A questionnaire and declaration form have also been received from the council's solicitors.

### **3739 POLICY DOCUMENT REVIEW**

Proposal: Members to review and adopt the following policies

- a) Social Media Policy (no change)
- b) Cemetery Fees 2019 Policy. Consideration should be given as to whether to increase the fees this year.

**Resolved:** Members reviewed and adopted the following policies:

- a) Social Media Policy (no change)  
Proposed: Cllr A Simkins Seconded: Cllr D Wallbridge 5-0-0
- b) Cemetery Fees 2019 Policy. The Members agreed not to increase the fees for the coming year.  
Proposed: Cllr S Davie Seconded: Cllr J Bell 5-0-0

### **3740 SOMERSET COUNTY COUNCIL (SCC) – PARISH PATHS CONSULTATION**

Proposal: Members to take forward the recommendations from the PPLO and submit to SCC by the end of January 2019.

**Resolved:** The Members agreed for the Clerk to forward the recommendations from the PPLO and submit to SCC by the end of January 2019. Thanks were given to Paul Welters for his hard work in compiling these recommendations on behalf of the Parish Council.

Proposed: Cllr J Bell Seconded: Cllr S Davie 5-0-0

### **3741 COUNCILLOR RESPONSIBILITIES**

Proposal: Members to review the Councillor Responsibilities in the light of no further Members being appointed before the elections in May 2019.

**Resolved:** The Councillor Responsibilities were reviewed and Cllr J Bell agreed to be the representative on The Shop Committee.

Proposed: Cllr S Davie Seconded: Cllr N Eastick 5-0-0

### **3742 ANNUAL PARISH MEETING**

Proposal: To discuss and agree:

- a) A date for the Annual Parish Meeting 2019, where April should be considered due to the elections in May.
- b) The format of the Annual Parish Meeting.

**Resolved:** The Members discussed and agreed:

- a) The date of the Annual Parish Meeting 2019 will be Tuesday 16<sup>th</sup> April 2019.  
Proposed: Cllr S Davie Seconded: Cllr J Bell 4-0-1
- b) The format of the Annual Parish Meeting will be similar to previous meetings. The start of the evening will be the report from the Parish Council, followed by presentations from the various organisations in the community. Nibbles and Wine will be provided.  
Proposed: Cllr A Simkins Seconded: Cllr S Davie 5-0-0

### **3743 RURAL HOUSING PLAN CONSULTATION**

Proposal: Members to consider making any comments or suggested amendments to the document, which need to be with SSDC by the 25<sup>th</sup> January 2019.

**Resolved:** The Members agreed not to make any comments to the Rural Housing Plan Consultation.

Proposed: Cllr A Simkins Seconded: Cllr J Bell 5-0-0

### **3744 OUTSTANDING ITEMS UPDATE**

Proposal: To receive updates, as required, on the following outstanding items:

- a) Action Plan Review
- b) Land Registry of Parish Council's Land Assets
- c) Letter to SCC CEO regarding obstructed footpath CH30/7 – Following the recent consultation with regard to footpaths, confirmation has now been received that this footpath is now subject to an enforcement order to reopen.

d) Assets of Community Value – School

e) Cemetery Tidy Up

Updates were given on the above items.

### **3745 ITEMS FOR REPORT**

a) Parish Assets:

Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins

b) Web Sites, Welcome Pack

c) Public Rights of Way

d) Grass Cutting Report

e) Highways and Bus Services

f) Reports from member representatives on outside bodies:

Jubilee Hall

Winsham Playing Fields/Sports and Social Club

Winsham Community Resource Centre

g) Clerk's report and correspondence – see Agenda Notes.

h) Parish Council Newsletter

i) Training

### **3746 QUESTIONS TO THE CHAIRMAN**

None

### **3747 CONFIDENTIAL ITEMS**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**Resolved:** The Members resolved that under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they were instructed to withdraw.

### **3748 LEGAL PROCEEDINGS**

Proposal: Members to review progress of proceedings and associated matters.

**Resolved:** Nothing further to report at the present time.

### **3749 CLERK'S SALARY AWARD**

Proposal: Members to approve

a) Using the National Association of Local Council's (NALC) Salary Scales for all future salary related items, and not it's own independent scale. At the current time the Clerk would be classed as on Spinal Column Point (SCP) 28.

b) An increase in salary to £13.68 per hour in line with the National Association of Local Councils (NALC) recommendation, effective from 1<sup>st</sup> April 2019 which is SCP 22 on the new scales.

**Resolved:** Members approved:

a) Using the National Association of Local Council's (NALC) Salary Scales for all future salary related items, and not it's own independent scale. At the current time the Clerk would be classed as on Spinal Column Point (SCP) 28.

Proposed: Cllr N Eastick    Seconded: Cllr A Simkins 5-0-0

b) An increase in salary to £13.68 per hour in line with the National Association of Local Councils (NALC) recommendation, effective from 1<sup>st</sup> April 2019 which is SCP 22 on the new scales.

Proposed: Cllr N Eastick    Seconded: Cllr A Simkins

### **3750 GRASS CUTTING QUOTE FOR 2019**

Proposal: Members to review grass cutting quotation received for 2019.

**Resolved:** This item was deferred, pending the Clerk obtaining further quotations.

**3751 DATE OF THE NEXT MEETING – WEDNESDAY 6<sup>TH</sup> FEBRUARY 2019**

The meeting closed at 21.22 pm

DRAFT