



# Winsham Parish Council



Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wednesday 3<sup>rd</sup> January 2018 at 7:30pm

Present: Cllrs R Miller, J Stevens, D Wallbridge, N Eastick, A Simkins, D Clark and S Davie  
In attendance: Mrs Teresa Pinder, Clerk to The Council; District Councillor Sue Osborne, and 4 residents.

Following abusive and threatening behaviour, the Chairman requested a resident be excluded from the meeting at 7.45pm.

## **3445 COUNCILLOR CO-OPTION**

Proposal: To co-opt a Councillor onto Winsham Parish Council.

**Resolved:** No applications were received, so this item was deferred for a further month.

## **3446 TO RECEIVE THE CO-OPTED COUNCILLOR'S DECLARATION OF ACCEPTANCE OF OFFICE**

Proposal: The co-opted Councillor to sign the Declaration of Acceptance of Office.

**Resolved:** This item was deferred as no applications had been received.

## **3447 TO RECEIVE APOLOGIES FOR ABSENCE AND APPROVE REASONS GIVEN** (LGA 1972 s85 (1))

Apologies were received from Cllr T Harris, due to another community project, but was hopeful of attending the meeting later on.

The Members were happy with the reason given.

## **3448 DECLARATIONS OF INTEREST**

Cllr R Miller declared a personal interest on item 11, Winsham Shop and Post Office.

## **3449 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 6<sup>TH</sup> DECEMBER 2017** (LGA 1972 sch 12, para 41(1))

**Resolved:** The minutes of the Ordinary Council Meeting held on the 6<sup>th</sup> December 2017 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr R Miller    Seconded: Cllr S Davie    5-0-2

## **3450 PLANNING MATTERS**

### a) Applications

#### **Application No: 17/04807/DPO**

Applicant: Michael John Scott and Sally Scott

Proposal: Application to discharge S52 agreement dated 1<sup>st</sup> June 1979 between Yeovil District Council and Sydney Victor Spiller and Leigh House Farm also S106 agreement dated 5<sup>th</sup> April 2013 between South Somerset District Council and M J Scott and S Scott requiring the non fragmentation of agricultural land from the agricultural unit.

Location: Land at Leigh House Farm, Forton, Chard, Somerset

**Resolved:** Recommend Approval

Proposed: Cllr J Stevens    Seconded: Cllr R Miller    7-0-0

### b) Planning determinations received from SSDC

Decisions were available to view at the meeting.

### 3451 FINANCE

Members to:

- a) Note the schedule of cheques.
- b) Note the Bank reconciliation for November 2017.
- c) Note the Bank reconciliation for October 2017 signed off by Cllr R Miller.
- d) Approve the Quarterly Spend Against Budget as at 31<sup>st</sup> December 2017.

**Resolved:** The Members:

- a) Noted the schedule of cheques numbered 322362 to 322369 and a direct debit totalling £1498.25. The cheques this month were signed by Cllrs R Miller and N Eastick.
- b) Noted the Bank reconciliation for November 2017.
- c) Noted the Bank reconciliation for October 2017 signed off by Cllr R Miller.
- d) Approved the Quarterly Spend Against Budget as at 31<sup>st</sup> December 2017.  
Proposed: Cllr S Davie    Seconded: Cllr N Eastick    7-0-0

### 3452 BUDGET 2018/19

Proposal: Members:

- a. To approve the Budget for the financial year 2018/19.
- b. To approve an increase in the annual precept of £9.27 per household, based on the Band D average, for the financial year 2018-19.

**Resolved:** The Members approved:

- a. The Budget of £22,507, with a budget requirement from SSDC of £20,377 for the year 2018/19.  
Proposed: Cllr J Stevens    Seconded: Cllr D Clark    6-1-0
- b. An increase in the annual precept of £9.27 per household, based on the Band D average, for the financial year 2018-19.  
Proposed: Cllr J Stevens    Seconded: Cllr D Clark    6-0-1

### 3453 DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies:

- a) Winsham Cemetery Fees & Policy (no change)
- b) Social Media Policy (new)

**Resolved:** The Members reviewed and adopted the following policies:

- a) Winsham Cemetery Fees & Policy (no change)  
Proposed: Cllr N Eastick    Seconded: Cllr R Miller    7-0-0
- b) Social Media Policy (new)  
Proposed: Cllr N Eastick    Seconded: Cllr R Miller    7-0-0

Cllr T Harris joined the meeting at 8.51 pm.

### 3454 GRANTS

Proposal: Members to accept the Sports & Social Club's refusal to accept the £1,000 grant awarded to the Club in 2017.

**Resolved:** The Members acknowledged the Sports & Social Club's refusal of the £1,000 grant awarded to the Club in 2017, although would keep the funds allocated for 4 months, until 2<sup>nd</sup> May 2018 if the Sports & Social Club wishes to reconsider.

Proposed: Cllr R Miller    Seconded: Cllr N Eastick 7-0-1

### 3455 WINSHAM SHOP AND POST OFFICE

Proposal: To approve the suggested wording of a letter to be sent to SSDC in support of the relocation of the Shop and Post Office to the site of the old George Inn.

**Resolved:** The Members agreed to withhold sending a letter to SSDC at the present time but will make its comments when a valid planning Application is received in due course.

Proposed: Cllr A Simkins    Seconded: Cllr S Davie    6-0-2

### **3456 SPEED INDICATOR DEVICE (SID)**

Proposal: Following the discontinuation of the SID Programme by Somerset County Council (SCC), Members to consider:

- a) Whether to purchase and run its own SID, with advice and assistance being given from SCC.
- b) Or for Winsham Parish Council to make a regular contribution to SCC towards costs for SCC to continue the service.

**Resolved:** The Members

- a) Decided not to purchase and run it's own SID.  
Proposed: Cllr S Davie    Seconded: Cllr A Simkins    8-0-0
- b) Agreed not to make regular contributions to SCC towards costs for SCC to continue the service.  
Proposed: Cllr S Davie    Seconded: Cllr N Eastick    8-0-0

### **3457 PLAYGROUND EQUIPMENT**

Proposal: Members to agree on a public survey to ask which piece of equipment to install at the Lower Recreation area.

**Resolved:** The Members agreed to defer this item to a future meeting.

Proposed: Cllr J Stevens    Seconded: Cllr N Eastick    8-0-0

### **3458 HEDGE ALONG THE EDGE OF THE LOWER RECREATION GROUND**

To receive an update on the current position.

Proposal: Members to approve cutting the side hedge on the western boundary of the Lower Recreation Ground.

**Resolved:** The Members decided to re-contact the owners of the hedge adjacent to the Lower Recreation Ground confirming the new information now received and for a response to be requested from the owners by 7<sup>th</sup> February 2018.

Proposed: Cllr R Miller    Seconded: Cllr D Clare    8-0-0

The Members agreed to bring forward item 17 Council's Mission Statement and Core Values, due to Cllr Simkins needing to leave the meeting.

### **3459 COUNCIL'S MISSION STATEMENT AND CORE VALUES**

Proposer: Cllr A Simkins

Proposal: Members to consider the inclusion of four Core Values to the Parish Council's Mission Statement.

**Resolved:** The Members agreed to include the following four Core Values to the Parish Council's Mission Statement: Open, Inclusive, Representative & Fiscally Sound.

Proposed: Cllr A Simkins    Seconded: Cllr J Stevens    8-0-0

Cllr A Simkins left the meeting at 9.27 pm

All Members agreed to continue the meeting as 2 hours had elapsed.

### **3460 AMENDMENTS TO WORDING OF THE WEBSITE AND ACTION PLAN**

Proposal: To consider amending the wording, as suggested by a resident, to the home page of the Parish Council Website and the Parish Council Action Plan.

**Resolved:** The Members agreed to not change the wording of the Parish Council's Action Plan which is published on the website as the Action Plan will be reviewed at the February 2018 Meeting.

The Members wish to thank the resident for the comments regarding the amendments to the website which will be taken into consideration when the website is reviewed.

Proposed: Cllr S Davie    Seconded: Cllr D Clark    6-0-1

### **3461 WINSHAM PLAYING FIELDS MANAGEMENT COMMITTEE AND WINSHAM COMMUNITY RESOURCE CENTRE COMMITTEE**

Proposal: To appoint a Member to:

- a) Winsham Playing Fields Management Committee (also known as "The Trust Property")
- b) Winsham Community Resource Centre Committee

**Resolved:** The Members:

- a) Appointed Cllr N Eastick to the Winsham Playing Fields Management Committee (also known as “The Trust Property”) following a paper ballot.  
Proposed: Cllr J Stevens      Seconded: Cllr S Davie 4-3-0
- b) Appointed Cllr N Eastick to the Winsham Community Resource Centre Committee.  
Proposed: Cllr J Stevens      Seconded: Cllr S Davie 7-0-0

### **3462 TRAINING AND DEVELOPMENT**

Proposal: To update and review training for:

- a) The Clerk
- b) Councillors

**Resolved:** There was nothing further to report.

### **3463 OUTSTANDING ITEMS UPDATE**

Proposal: To receive updates on the following outstanding items:

- a) Land Registry of Parish Council’s Land Assets
- b) Letter to SCC CEO regarding obstructed footpath CH30/7
- c) Assets of Community Value – School
- d) Bus Service meeting with Somerset County Council
- e) War Memorial Cleaning
- f) Networking Event - Chard Business Voice  
Arranged for February 18, but will be postponed until later in the year.
- g) Housing Survey  
Results are due mid February.
- h) Community Impact Mitigation Fund (CIM)  
The Parish Council will be unable to apply for a grant due to the fund constraints.
- i) Youth Needs Survey  
An update will be given in March 2018.

**Resolved:** Updates were given on the above items

### **3464 ITEMS FOR REPORT**

- a) **Parish Assets:**  
**Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage & Bins.**  
A light in Back Street isn’t working and a 30 mph road sign needs repairing.
- b) **Web Sites, Welcome Pack, Newsletters**  
Nothing to report.
- c) **Public Rights of Way**  
Nothing to report.
- d) **Grass Cutting Report**  
Nothing to report.
- e) **Highways and Bus Services**  
Nothing to report.
- f) **Reports from Member Representatives on Outside Bodies**  
Nothing to report.
- g) **Clerk’s report and correspondence**  
Nothing further to report.
- h) **Newsletter**  
Nothing to report.
- i) **Councillor Surgeries**  
The next Councillor Surgery is on the 13<sup>th</sup> January at The Bell Inn and Cllrs D Wallbridge & A Simkins will be attending.

### **3465 QUESTIONS TO THE CHAIRMAN**

The Chairman has been approached by the Shop for more funds which will be a future agenda item.

**3466 DATE OF THE NEXT MEETING: WEDNESDAY 7<sup>TH</sup> FEBRUARY 2018**

The meeting closed at 10.10 pm

DRAFT