



Winsham Parish Council Minutes of the Ordinary Council Meeting held 1st November 2023

Present: Cllrs J. Everard, S. Love, K. Fowler, H. Beentje, S. Weller, G. Earl, F. Vickers

In attendance: Clerk to the Council R. Richards, one resident and Somerset Councillor Sue Osborne

0296 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

Apologies were received from Cllr Harding, due to work commitments, the reason given was accepted

0297 To receive any Declarations of Interest – None received

0298 Members to fill the vacant position on the Council by Co-option

No applications have been received

0299 Approve the Minutes of the Ordinary Council Meeting held 11th Oct 2023 (LGA 1972 sch 12, para 41(1))

Resolved: Members approved the Minutes of the Ordinary Council Meeting held 11th October 2023

Proposed: Cllr Everard **Seconded:** Cllr Fowler **Vote:** 5-0-2

0300 Outstanding Items Update

- a) Update on the need for a Waste Carriers Licence

A copy of the licence has been provided by BE Powells and it has been confirmed by the Environment Agency that Winsham Parish Council do not require a WCL

- b) Update on the Planning Breach at Chard Equestrian – No update has been received from Enforcement

- c) Update of the collection from a second dog waste bin at the Upper Rec

It was agreed that we would go ahead and purchase the second dog waste bin for the upper rec and place it on the same post as the original one

- d) Update on the Armistice Day arrangements and the war memorial plaque

Andrew Simkins will be laying one of the poppy wreaths and the other will be laid by the Chairman J Everard. The war memorial plaque is now ready for fitting. All those who donated towards the war memorial refurbishment are to be invited to the service

- e) Specifications for cutting back the Yew tree over the lych-gate and pruning the Holly Tree in the cemetery

A full specification has been written and quotes will now be obtained by the Clerk

- f) Update on the appointment of a Bus Champion to replace Brian Turner – Postponed until December

- g) Update on the collapsed grave stones in the cemetery – Still waiting for a rough idea of cost

0301 Planning Matters

- a) Members to resolve Applications received

Application Reference: 23/02512/FUL

Proposal: The erection of new agricultural workers dwelling

Location: Land At Hoarstones Cricket St Thomas Limekiln Lane Winsham Chard

Applicant: Mr Stephen Taylor

Comments Required by: 27th October 2023 – Extended to 3rd November 2023

Resolved: Members resolved to support Planning Application 23/02512/FUL

Proposed: Cllr Everard **Seconded:** Cllr Beentje **Vote:** 7-0-0

Application Reference: 23/02562/S73A

Proposal: S73A application to release condition 10 and vary condition 12 to omit the need for a newly constructed bat loft in the adjacent dutch barn in relation to planning

approval 19/03258/FUL for Change of use and conversion of a former agricultural building for use as two units of holiday accommodation or ancillary accommodation (dual use), with recladding and provision of bat roost within modern agricultural building
Location: Midnell Farm Crewkerne Hill Winsham Chard Somerset TA20 4EQ
Applicant: Mr Piers Millar

Comments Required by: 1st November 2023 – Extended to 3rd November 2023

Resolved: Members resolved to submit comments only on this Planning Application

Proposed: Cllr Vickers **Seconded:** Cllr Love **Vote:** 8-0-0

b) Application Decisions received – None

0302 Finance

Proposals:

- a) To note the schedule of cheques as contained in the November List of Payments and approve the bank reconciliations for 2nd October 2023

Resolved: Members noted the schedule of cheques and approve the bank reconciliations

Proposed: Cllr Everard **Seconded:** Cllr Love **Vote:** 8-0-0

0303 Document Review – All documents have been checked for website accessibility

Proposal: Members to review and adopt the following policies:

- a) Filming, Photographing, Audio Recording and Reporting Policy
- b) Press & Media Policy
- c) Recording of Decisions made by Officers Policy

Resolved: Members adopted all three policies **Proposed:** Cllr Everard **Seconded:** Cllr Fowler **Vote:** 8-0-0

0304 Members to consider the request from Abri to use the Upper Rec to place their site office during repair work to properties in Davies Close and Bakersfield

The request was discussed in full and it was agreed that a site meeting needs to be held with Abri before a final decision can be made

0305 Members to consider the request to place an urn on Plot D5 in the cemetery

Members agreed that they have no objection but they would like to know how the urn will be fixed to the ground before making their final decision

0306 Members to consider the application for funding from Citizens Advice Somerset

Members would like data from the Citizens Advice on how they have supported residents in our parish in the past

0307 Members to decide if they want to increase the Allotment Rent for 2024/25

Clerk to provide allotment rent comparisons for members so that a decision can be made in December

0308 Members to carry out the quarterly review of the Risk Management Scheme

Further risks to be considered including what services the parish council will need to provide if Somerset Council are not be in a financial position to provide these and the issue of flooding in the village

0309 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard
 - ◆ Lower Recreation Ground – Painting and generally tidying up has been carried out. Clerk to contact Andy Peters to see if he can remove the wooden steps and fill the holes
 - ◆ Bus Shelter – Nothing to report
 - ◆ War Memorial – Nothing to report
 - ◆ Seating, Signage and Bins – Nothing to report
 - ◆ Telephone Box – All books have been renewed recently

- ♦ Allotments – Nothing to report
- b) Defibrillator – Nothing to report
- c) Web Sites – Nothing to report
- d) Public Rights of Way – Nothing to report
- e) Grass Cutting Report – Nothing to report
- f) Gardening Group – Nothing to report
- g) Environmental Issues – More fly tipping to be reported and drains have been cleared recently by a gully sucker
- h) Highways and Bus Services – Nothing to report
- i) Reports from member representatives on outside bodies:
 - ♦ Jubilee Hall – Next meeting at the end of November
 - ♦ Winsham Recreational Trust – All good, fabulous event last weekend with 150 children attending the trial run. Reputation is getting around that the club is very much a family orientated community provision and is attracting more families
 - ♦ Winsham Community Resource Centre – This will need sorting out in the spring two items of concern stored in the centre are the pews and railings
- j) Clerk's report and correspondence – see Agenda Notes
- k) Training – Nothing to report

Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

0310 Quotes for consideration and decision by Members

- a) Members to decide on a quote for replacement/repair of the wet pour surfacing in the Lower Rec
- No decision could be made as we are still awaiting quotes

0311 Date of the Next Meeting – Wednesday 6th December 2023

Meeting Closed at: 9.05pm