



Winsham Parish Council

Minutes of the Ordinary Meeting of the Parish Council held using Zoom on Wed 4th November 2020 at 7:30pm

Present: Cllrs J. Everard, K. Fowler, S. Weller, J. Hill, L. Miller, J Clampett and H. Beentje

In attendance: Mrs Rose Richards, Clerk to the Council, County Councillor Linda Piggott-Vijeh, District Councillor Sue Osborne and three residents

4176 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85 (1))

Apologies received from Cllr Davie and Love. Members approved the reasons given.

In the absence of the Chairman, Vice Chairman, Jim Everard chaired the meeting

4177 Declarations of Interest

Members to receive any declarations of interest - None received.

4178 Approve the Minutes of the Ordinary Council Meeting Held on 7th October 2020 (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 7th October 2020.

Resolved: Members resolved to approve the Minutes of the Ordinary Council Meeting held on 7th October 2020

Prop: Cllr Beentje **Sec:** Cllr Miller **Vote:** 7-0-0

4179 Outstanding Items Update

- a) War Memorial Grant – Nothing to report
- b) Defibrillator funds to be transferred to the council – Still being sorted
- c) Neighbourhood Watch Volunteers – Cllr Fowler reported that he had spoken the NW coordinator and it was agreed an advert asking for volunteers would be placed in the Parish Magazine for a second month and Cllr Miller would organise a poster for the village shop window.

4180 Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

Resolved: Members noted the schedule of cheques totalling £3,723.63 however they were unable to approve the latest bank reconciliations as they had not received them from the clerk.

Prop: Cllr Hill **Sec:** Cllr Clampett **Vote:** 7-0-0

4181 Planning Matters

- a) Members to resolve Applications received:

- Application Reference: 20/02755/HOU
- Applicant: Mr & Mrs Moss
Location: Meadowcroft, Colham Lane, Winsham TA20 4EP
Proposal: Erection of two single storey extensions to front and side of dwelling
Observations Required by: 12th November 2020

Resolved: Members resolved they had no objection to planning application 20/02755/HOU

Prop: Cllr Everard **Sec:** Cllr Weller **Vote:** 7-0-0

- b) Planning determinations received from SSDC -
Application No's: 20/02124/FUL and 20/02125/FUL, Cricket St Thomas Estates, both permitted with conditions
- c) Plans and determinations received after the posting of the agenda – None received.

4182 Document Review

Members to review and adopt the following policies:

- a) Filming, Photographing, Audio Recording and Reporting Policy
- b) Recording of Decisions made by Officers Policy

Resolved: Members resolved to adopt the Filming, Photographing, Audio Recording and Reporting Policy and the Recording of Decisions made by Officers Policy en bloc

Prop: Cllr Miller **Sec:** Cllr Clampett **Vote:** 7-0-0

4183 Items for Report

- a) Parish Assets:
 - ◆ Cemetery and Churchyard – Members discussed the holly bushes, the status of the gate repair and the water catcher that needs repair. Also discussed was asking parishioners to donate hedge seedlings for the new fence in memory of loved ones.
 - ◆ Lower Recreation Ground – The bench still needs removing for repair, the overhanging tree has been cut back and the algae and moss will be removed when the weather permits.
 - ◆ Bus Shelter
 - ◆ War Memorial
 - ◆ Seating, Signage and Bins
- b) Web Sites, Welcome Pack – Cllrs Fowler and Clampett to work together to bring the welcome packs up to date
- c) Public Rights of Way – Cllr Hill advised that we need to repair reported problems which have now got worse, eg leaning signposts now fallen. She also asked for volunteers to walk the rights of way and report problems to Highways using their interactive map. The fencing along the footpath from Western Way to Pooles Lane needs to be looked at.
- d) Grass Cutting Report – The final cuts had been carried out for 2020. Cllrs all remarked on the excellent work done by B E Powell & Sons.
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:
 - ◆ Jubilee Hall – Nothing to report
 - ◆ Winsham Recreational Trust – WRT Chairman K Fowler reported that Cllr Weller had finished decorating and his wife Jackie Weller had carried out a deep clean and was sorting new curtains. Heating and Loft insulation are going to be installed and the outside of the building will be treated in the spring.
 - ◆ Winsham Community Resource Centre – We are still waiting for quotes for the front door. Previous signatories for the Resource Centre Bank account have offered to sign any forms the bank requires for the transfer of funds to the council.
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training

4184 Winsham Recreational Trust Grant Application

Members to consider the grant application received from Winsham Recreational Trust. The application for £7,700 to cover vital repairs and maintenance to the pavilion was discussed. The clerk explained that the council's power to award the grant would come under Section 19 of the Local Government Act 1976. Councillors were clear that the money would not come from the Precept but from the Shared Access Unallocated Fund.

Resolved: Members resolved to award the grant to Winsham Recreational Trust

Prop: Cllr Everard **Sec:** Cllr Hill **Vote:** 7-0-0

4185 Balsom Close Nature Area

Update on the nature area and car park. Cllr Beentje has created plans for the Nature Area has almost completed the grant application to the Climate Emergency Community Fund for £5,218 and this will be submitted in the next few days.

4186 Cemetery Fees for Memorials

Members to consider the Approval Fees and Removal or Replacement Fees for Memorials which currently stand at £75 for residents and £225 for non-residents

Resolved: Members resolved to reduce the fee for Removal or Replacement of Memorials to the same rate for non-residents as it is for residents. **Prop:** Cllr Everard **Sec:** Cllr Clampett **Vote:** 7-0-0

4187 Allotment Charges for 2021/22

Members to consider whether any changes need to be made to the allotment charges from April 2021

Resolved: Members resolved to update the rents to reflect the size of the allotment.

Prop: Cllr Clampett **Sec:** Cllr Fowler **Vote:** 6-0-1

4188 Review of Allocated Responsibilities

Members to discuss any changes required to their Allocated Responsibilities. It was agreed that members would decide on changes necessary ready for the December meeting.

4189 Parish Survey Results

Members to discuss the Parish Survey Results. An analysis of the findings has been sent to all members and a committee meeting held. Cllr Everard will be writing a summary of the results which will be published in the Parish Magazine. A further committee meeting will be held to establish a 5 year plan based on the survey.

4190 Future Plans for Winsham Web Museum, E-Letter and Parish Web Site

Members to consider who will take over these significant areas of communication when John Sullivan decides to retire. Further consideration is being given on who will be willing to take this on.

4191 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

4192 Legal Proceedings

Members to review progress of any legal proceedings and associated matters

4193 Meeting Closed at 9.20pm

Date of Next Meeting – 2nd December 2020