



Winsham Parish Council Minutes of the Ordinary Council Meeting held 1st June 2022

Present: Cllrs J. Everard, S. Love, H. Beentje, K. Fowler, J. Harding, L. Miller, C. Adams
In attendance: Clerk to the Council R. Richards, District Councillor Sue Osborne and 3 residents

0028 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))
Cllrs Hill and Weller sent their apologies the reason given were accepted

0029 To confirm all councillors have now signed the Declaration of Acceptance of Office
Cllr Weller's Declaration of Acceptance is still outstanding

0030 To receive any Declarations of Interest – None received

0031 Approve the Minutes of the Annual Council Meeting Held on 11th May 2022 (LGA 1972 sch 12, para 41(1))
Resolved: Members approved the Minutes of the Annual Council Meetings held 11th May 2022
Proposed: Cllr Harding **Seconded:** Cllr Love **Vote:** 4-0-3

0032 Outstanding Items Update

- a) Small Improvement Scheme (S.I.S.) - Highways Safety – No update received
- b) Pooles Lane pot holes – Mr Wilcox commented that he is continuing to gradually fill the holes

0033 Planning Matters

- a) Members to resolve Applications received
 - Application Reference: 22/01341/S73A
Applicant: Mrs Betty Jeffery
Location: Bower Back Street Winsham TA20 4EB
Proposal: S73A applications to vary condition 1 (approved plans) of approval 20/00379/REM; Application for reserved matters following outline approval of 18/02078/OUT (Inspectorate Ref: APP/R3325/W/19/3226245) seeking approval of appearance, landscaping, layout and scale
Observations Required by: 13th June 2022

Resolved: Members resolved to support the application **Proposed:** Cllr Everard **Seconded:** Cllr Adams **Vote:** 7-0-0

- b) Applications Decisions received – None

Two members of the public left the meeting

0034 Finance

Proposals:

- a) To note the schedule of cheques
- b) To approve the bank reconciliations for 2nd May 2022 – Already approved at May meeting.
- c) Notice for the Exercise of Public Rights to inspect the annual accounts to be advertised and will cover the period from Monday 13th June to Friday 22nd July 2022

Members noted the schedule of cheques and agreed the dates for the Exercise of Public Rights

0035 Document Review

Members to review and adopt the following policies:

- a) Terms of Reference – Working Parties, Groups and Task and Finish Groups
- b) Disciplinary Procedures
- c) Grievance Procedures
- d) Governance & Accountability for Smaller Authorities in England (March 2021)
- e) Risk Management Scheme

All documents were checked for website accessibility

Resolved: Members resolved to adopt the policies en bloc. A working group was set up to work through the Risk Management Scheme and Emergency Plan to include Cllr Harding, Everard, Miller and Love

Proposed: Cllr Love **Seconded:** Cllr Harding **Vote:** 7-0-0

0036 Members to accept the quote for the Annual Playground Inspection

This has already been approved under a two-year agreement signed last year.

0037 Items for Report

a) Parish Assets:

- ◆ Cemetery and Churchyard – Creating separate bays in the cemetery grass cutting area was discussed. Laurel corner in the Churchyard is looking good
- ◆ Lower Recreation Ground – A representative from Sovereign met with Cllr Miller and will sending us a 3D layout of possible layout. The risks with the ham stones were discussed and the possibility of moving them to the Upper Rec. A working group to be set up including Chloe, Sarah, Lucy and Keith to put together a plan of where to site the stones.
- ◆ Bus Shelter – Nothing to report
The original damage to the pavement along from the Bus shelter to Davies Close has been repaired but more damage has been found further along.
- ◆ War Memorial – **Action:** Chairman to ask Lee Norman if they have a list of approved contractors for the repair of the base of the memorial
- ◆ Seating, Signage and Bins – New signs will be fitted to the Car park at Balsom Close when it has been handed over to the council from the developer. Two new bins have now arrived and will be fitted once the position has been authorised by Street Scene. New Sign for defibrillator to be sourced and a sign to be posted in the phone box explaining where the defibrillator is sited.
- ◆ Telephone Box – It was reported that a volunteer is looking after this in Cllr Hill's absence
- ◆ Allotments – Members to approve a small reduction in the rent for Allotment 7

Resolved: A reduction of £5.00 was approved **Proposed:** Cllr Love **Seconded:** Cllr Miller **Vote:** 7-0-0

- ◆ Defibrillator – No report

b) Web Sites - Update

c) Public Rights of Way – As the land between Western Way and Pooles Lane still belongs to the developer the Council will no longer be keeping this tidy as they don't want to have to deal with further complaints about tending land that doesn't belong to them. The deadline to register lost bridleways by 2026 was discussed. The stiles at Bridge opposite Forde Abbey have been reported but not repaired so need reporting again.

d) Grass Cutting Report – All looks good

e) Gardening Group – The plinth for the bench has been completed at Ebben corner and the bench will be installed once renovated.

f) Environmental Issues – A letter to be sent to Balsom Close Housing Association about their use of weed killer along the edge of the Nature Area

g) Highways and Bus Services – There doesn't seem to be many passengers from Winsham. The jetting of the drains in Church Street they found two foul water sewers have collapsed. Highways are coming back to rebuild the sewers that have collapsed.

Action: Cllr Everard to chase Highways to jet the drains that still need to be done.

h) Reports from member representatives on outside bodies:

- ◆ Jubilee Hall – No report
- ◆ Winsham Recreational Trust – Grass cutting is happening still need to consider the dead tree that has split and branches fallen. The football season has now finished and have asked about the changing rooms being painted. Cllr Weller will be repainting the changing rooms. The club rentals and events coming up. WRT plan to be in contact with the football club early in the new season.
- ◆ Winsham Community Resource Centre – Getting through it slowly. Ideas for using a working fridge-freezer were discussed and how to deal with other fridges and equipment that need removing.

i) Clerk's report and correspondence – see Agenda Notes

j) Training

0038 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

- a) Members to consider the quotes received for restoration work on the War Memorial – No quotes available
- b) Update on the Police enquiry regarding planting at the Nature Area – Chairman has sent notification to Enforcement Officer Heather Nesbitt regarding the lighting in the new car park

0039 Legal Proceedings - Members to review progress of any legal proceedings and associated matters

0040 Date of the Next Meeting – Wednesday 6th July 2022

Meeting Closed 9.16pm

DRAFT