



Winsham Parish Council Ordinary Council Meeting – 1st June 2021

Minutes of the Ordinary Meeting of the Parish Council held in the Jubilee Hall on Tuesday 1st June at 7.30pm

Present: Cllrs J. Everard (Chair), K. Fowler, S. Love, H. Beentje, S. Weller, L. Miller

In attendance: Clerk to the Council Rose Richards and five residents

4308 To Receive Apologies for Absence and to Approve the Reasons given (LGA 1972 s85(1))

Apologies were received from Cllrs Hill and Clampett and the reasons given approved.

4309 Members to receive any Declarations of Interest – None received

4310 Members to fill the Council Vacancy by Co-Option

Members to consider the three applications received to fill the vacancy following Cllr Davies resignation.

Resolved: A secret ballot resulted in Trevor Harris being elected to fill the vacancy.

4311 Approve the Minutes of the Council Meeting Held in May (LGA 1972 sch 12, para 41(1))

Resolved: Members approved the Minutes of the Ordinary Council Meeting held on Wednesday 5th May 2021.

Proposed: Cllr Fowler **Seconded:** Cllr Weller **Vote:** 5-0-1

4312 Outstanding Items from the May Meeting

- a) Update on who owns the fence along the south side of Pooles Lane and whether we can get help with the pot holes. It would appear that the fence belongs to the council.

Action: To see if we can register Pooles Lane to the cemetery with the Land Registry. Cllr Miller to seek legal advice.

Cllr Everard to make enquiries regarding filling the pot holes

- b) Update on the refurbishment of the rain collector and tap in the cemetery

Cllr Fowler reported that he had cleared the rain water collector and this was now working

Action: Cllr Everard to provide a replacement for the leaking watering can

4313 Finance

- a) Members to note the schedule of cheques
- b) Members to approve the bank reconciliations for 2nd May 2021

Resolved: Members noted the schedule of cheques and approved the bank reconciliations.

Proposed: Cllr Beentje **Seconded:** Cllr Everard **Vote:** 6-0-0

4314 Annual Governance and Accountability Return (AGAR)

- a) Member to review the Internal Auditors Report in respect of the 2020/21 AGAR
- b) Members to approve the 2020/21 AGAR

Resolved: Members reviewed the Internal Auditors Report and approved the 2020/21 AGAR

Proposed: Cllr Weller **Seconded:** Cllr Love **Vote:** 6-0-0

The AGAR was duly signed and dated by the Clerk/RFO and Chairman

4315 Planning Matters No Planning applications or determinations have been received since the May meeting

4316 Document Review

Members to review and adopt the following policies:

- a) Terms of Reference – Working Parties, Groups, and Task & Finish Groups
- b) Disciplinary Procedures
- c) Grievance Procedures
- d) Governance & Accountability for Smaller Authorities in England
- e) Risk Management Strategy and Risk Management Register

Resolved: After a small amendment was made to the Terms of Reference policy members resolved to adopt the policies en bloc **Proposed:** Cllr Beentje **Sec:** Cllr Fowler **Vote:** 6-0-0

4317 Additional Cost for Councillor to meet with Playground Inspector

Members to consider the additional cost of £45 for Cllr Miller to accompany the inspector during the annual inspection. **Resolved:** Members resolved to pay the additional £45 **Proposed:** Cllr Everard **Sec:** Cllr Love **Vote:** 6-0-0

4318 Date and venue for the July Meeting

Members to consider if covid restrictions will be relaxed enough to allow the July meeting to be held in the committee room or if the date will need to be changed so that it can be held in the Jubilee Hall.

Members agreed that a decision would be made after the Prime Minister's announcement expected on 14th June.

4319 Lower Recreation Ground

Members to report back on quotes for the boundary fence, repositioning and removal of the ham stones and cleaning and repainting the play equipment. Initial enquiries into MUGA for the upper rec have indicated costs will be in the region of £45,000. Two further quotes are being sought for the fencing. Councillors have cleaned the lower rec equipment and will be organising a group to paint/stain equipment as necessary in September.

4320 Items for Report

- a) Parish Assets:
- ◆ Cemetery and Churchyard

Action: Cllrs Fowler and Beentje are looking at a solution for the storage of top soil.

- ◆ Bus Shelter – It was reported that Cllr Beentje had cleaned the bus shelter
- ◆ War Memorial – We are still waiting for the memorial to be assessed by the War Memorials Trust
- ◆ Seating, Signage and Bins – The Chairman thanked Paul Anderson for restoring and refitting the bench in the lower rec

Action: Members to look at the possibility of an addition Dog Waste bin at the top of High Street and an additional Grit Bin by the entrance to the new car park along Western Way

- b) Web Sites
c) Welcome Pack
d) Public Rights of Way
e) Grass Cutting Report – The first three cuts have been carried out by B E Powell & Sons
f) Highways and Bus Services – Cllrs reported that there was a lot of mud on Western Way.

Action: Cllr Clampett to arrange a further meeting with the developer

- g) Reports from member representatives on outside bodies:
- ◆ Jubilee Hall – Cllr Weller reported that their AGM is coming up shortly
 - ◆ Winsham Recreational Trust

A Fun Day is being held in the field on Friday 11th June from 5pm to 8pm. A game of rounders is being organised, burgers, hotdogs, teas, coffees and brownies will be available. Everyone is welcome and you can bring your own drinks if you wish.

- ◆ Winsham Community Resource Centre

Action: All users of the WCRC will be contacted in an effort to clear any contents that are not required.

- h) Clerk's report and correspondence – see Agenda Notes
i) Training

4321 Confidential Items

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

It was resolved that £15,000 would be transferred from the council's current account to their reserve account.

Proposed: Cllr Everard **Sec:** Cllr Miller **Vote:** 6-0-0

4322 Members to review any Legal Proceedings and associated matters

4323 Date of the Next Meeting – To be agreed at a later date

Meeting closed at 9.35pm