



## Winsham Parish Council Ordinary Council Meeting – 3rd February 2021

Minutes of the Ordinary Meeting of the Parish Council held by Zoom on Wednesday 3rd February 2021 at 7.30pm

**Present:** Cllrs J. Everard (Chair), K. Fowler, J. Hill, J. Clampett, S. Love, H. Beentje, S. Weller, L. Miller

In attendance: Mrs Rose Richards Clerk to the Council, County Councillor Linda Piggott-Vijeh, District Councillor Sue Osborne and four residents

### 4229 **To Receive Apologies for Absence and to Approve the Reasons given**

Council to receive any apologies for absence and to approve reasons given. (LGA 1972 s85(1))

Apologies were received from Cllr Davie and the reason given accepted

### 4230 **Declarations of Interest**

Members to receive any declarations of interest. None received

### 4231 **Approve the Minutes of the Ordinary Council Meeting Held on 6th Jan 2021 (LGA 1972 sch 12, para 41(1))**

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on 6th January 2021.

**Resolved:** Members resolved to approve the Minutes of the Ordinary Council Meeting held on 6th January 2021

**Prop:** Cllr Weller **Sec:** Cllr Miller **Vote:** 8-0-0

### 4232 **Outstanding Items Update**

- a) War Memorial Grant – Nothing to report
- b) Neighbourhood Watch Volunteers – Waiting until we can hold a meeting in the Jubilee Hall
- c) Fitting of new bench seat in Lower Recreation Ground – Cllr Davie to fit when weather conditions allow
- d) Treating the moss on the rubber matting in the Lower Recreation Ground – See Item 4237 a)
- e) Review of Allocated Responsibilities – Almost complete

### 4233 **Finance**

Proposals:

- a) To note the schedule of cheques
- b) To approve the bank reconciliations for 2nd January 2021

**Resolved:** Members noted the schedule of cheques and resolved to approve the bank reconciliations.

**Prop:** Cllr Beentje **Sec:** Cllr Clampett **Vote:** 8-0-0

### 4234 **Quarter Three Spend against Budget**

Proposals: To approve the third quarter spend against budget report

**Resolved:** Members resolved to approve the 3rd Quarter spend against budget

**Prop:** Cllr Hill **Sec:** Cllr Love **Vote:** 8-0-0

### 4235 **Planning Matters**

- a) Members to resolve Applications received:

- Application Reference: 20/03321/HOU  
Applicant: Mr Keith Portsmore  
Location: The Byre Cottage Colham Lane Winsham TA20 4EP  
Proposal: Enlargement of existing detached garage  
Observations Required by: 12 February 2021

**Resolved:** Members resolved to support the application.

**Prop:** Cllr Everard **Sec:** Cllr Hill **Vote:** 8-0-0

- Application Reference: 21/00275/S73  
Applicant: Mr M Scott  
Location: Oakleigh Forton Chard TA20 4HW  
Proposal: Removal of Condition 3 (Agricultural Tie) of approval 781840  
Observations Required by: 16 February 2021

**Resolved:** Members resolved to support the application

**Prop:** Cllr Everard **Sec:** Cllr Fowler **Vote:** 8-0-0

b) Planning determinations received from SSDC - None

c) Plans and determinations received after the posting of the agenda.

Application Reference: 20/03090/HOU has been received and will be discussed at an Extraordinary Meeting to be held Wednesday 10th February

#### 4236 Document Review

As the allotments fees for 2021/22 have already been agreed there are no documents or policies to review this month.

#### 4237 Items for Report

a) Parish Assets:

- ◆ Cemetery and Churchyard – It was agreed to leave the large holly growing out of a grave for another season
- ◆ Lower Recreation Ground – Mr Anderson offered to make another bench if required.

**Action:** Cllr Love to set up a meeting with South West Landscaping to discuss fencing etc

- ◆ Bus Shelter – Nothing to report
- ◆ War Memorial – Nothing to report
- ◆ Seating, Signage and Bins – Nothing to report

b) **Web Sites** – Members to discuss proposed changes to the websites including the annual cost of data storage, website domains and website hosting.

**Action:** Cllrs Clampett and Everard to ask John Sullivan for his thoughts on the Parish and Museum websites

- c) Welcome Pack – Cllrs Fowler and Clampett reported the update is almost complete
- d) Public Rights of Way – Cllr Hill is planning to meet with the new Area Warden and will be highlighting areas that need to be prioritised. Cllr Hill has also requested an urgent update of why footpath CH30/7 at Puthill Barn remains unusable and when it will be open.
- e) Grass Cutting Report – Clerk to chase up on quote from Powells
- f) Highways and Bus Services – Nothing to report
- g) Reports from member representatives on outside bodies:
  - ◆ Jubilee Hall – Nothing to report
  - ◆ Winsham Recreational Trust

Cllr Fowler reported that the loft insulation installation at the Pavilion has now been completed to comply with regulations. This will soon be followed by new uPVC windows, new fascia boards and new electric heaters.

- ◆ Winsham Community Resource Centre - The new door should be fitted this month.

h) Clerk's report and correspondence – see Agenda Notes

i) Training – Cllr Miller has attended Essential Councillor training

#### 4238 Balsom Close Car Park Signage

Members to discuss signage for the car park.

Initial ideas were discussed along with possible costs.

#### 4239 Balsom Close Nature Area

Update on progress.

In order to combine the original planning permission with the councils plans for the Nature Area we will need to request minor changes to the existing planning permission 'ecological management' requirements.

**Action:** Cllrs Clampett, Beentje and Hill to approach the developer regarding the amendments

**4240 Cutting of Allotment Hedge**

Members to consider what action to take in relation to cutting the allotment hedge that runs along the roadside. Several options were discussed. Clerk to write to allotment holder who enquired about the hedge being cut.

**Action:** Cllr Hill, Miller and Fowler to form a group to look into all the hedges the council has responsibility for.

**4241 Meeting to discuss Pre-Application Scheme for Church Street**

Date of a Zoom meeting with David Warden to be agreed.

Members to consider the implications of the scheme prior to meeting with Mr Warden.

**4242 Confidential Items**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

**4243 Legal Proceedings**

Members to review progress of any legal proceedings and associated matters

**4244 Date of the Next Meeting – 3rd March 2021**

Meeting Closed at 9.27pm

DRAFT