



Winsham Parish Council

Minutes of the Ordinary Meeting of the Parish Council held at The Jubilee Hall on Wed 4th December 2019 at 7:30pm

Present: Cllrs S. Davie, J. Hill, S. Weller, H. Beentje, K. Fowler and S. Love

In attendance: Mrs Rose Richards, Clerk to The Council and 5 residents.

(3979) TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Apologies were received from Cllrs J. Everard, J. Clampett and D. Checkley. The reasons given were accepted.

(3980) DECLARATIONS OF INTEREST - Council to receive any declarations of interest. - None received.

(3981) TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 6th Nov 2019 (LGA 1972 sch 12, para 41(1))

Resolved: The minutes of the Ordinary Council Meeting held on the 6th November 2019 were approved as a correct and accurate record and were signed by the Chairman.

Proposed: Cllr S. Weller Seconded: Cllr K. Fowler 6-0-0

(3982) PLANNING MATTERS

Proposals: Members to resolve:

- a) Applications: None
- b) Planning determinations received from SSDC – None
- c) Plans and determinations received after the posting of the agenda

Application No: 19/02945/LBC

Applicant: Mr Dominic Heath-Coleman

Proposal: The carrying out of alterations to include the replacement of existing single glazed windows and conservatory frames and glazing with historically appropriate slim double glazing units and replace several timber doors with powder coated aluminium doors.

Location: Winsham Primary School, Church Street, Winsham.

Resolved: Recommend approval

Proposed: Cllr S. Davie Seconded: Cllr S. Love 6-0-0

(3983) FINANCE

Proposals:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations

Resolved:

- a) Members noted the schedule of cheques numbered 322504 to 322510, totalling £3,830.50. This month the signatories were Cllrs S. Love and J. Hill

- b) The Members approved the bank reconciliations as at 2nd November 2019

Proposed: Cllr H. Beentje Seconded: Cllr J. Hill 6-0-0

(3984) UPDATE ON POP UP SHOP IN THE PARISH OFFICE

There was no update on the date the shop renovations would be completed.

(3985) WINSHAM PLAYING FIELDS TRUST

There was nothing to update on the position of the CIO application.

(3986) DOCUMENT REVIEW

Proposal: Members to review and adopt the following policies:

- a) Internal Controls Statement
- b) Members Code of Conduct
- c) Reserves Policy

Resolved: The Members reviewed and adopted the following policies:

- a) Internal Controls Statement (No change)
- b) Members Code of Conduct (No change)
- c) Reserves Policy (No change)

Agreed en bloc.

Proposed: Cllr H. Beentje Seconded: Cllr S Davie 6-0-0

(3987) LOWER REC ANNUAL INSPECTION

Update on the replacement of the Cargo Netting and ladder and fitting of the gate closers.

The gate closers have arrived and will be fitted by Cllr S. Davie. We are still waiting for delivery of the Cargo Netting and Ladder. It was reported that the wood around the base of the roundabout has rotted. Cllrs S. Davie and H. Beentje will remove the wood and in fill with soil.

(3988) PARISH SURVEY

A quote has been obtained from Chard Digital Print at a cost of £240 plus VAT for 500 copies. Cllrs S. Love, J. Hill and K. Fowler will finalise the survey prior to going to print. It was anticipated that the survey would go out to households around 15th January 2020 to be completed and returned by the end of the month.

(3989) ITEMS FOR REPORT

- a) Parish Assets:

Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins.

Risk Assessments should be carried out weekly and reports kept for a minimum of 20 years. Cllr S. Love said she would carry out the weekly assessment.

- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from representatives on outside bodies: Jubilee Hall, Playing Fields/Sports & Social Club, Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes
- h) Training

(3990) CEMETERY AND GRAVEYARD

We are currently still waiting for further details on Cemetery fencing.

(3991) COUNTY LINES

Members to discuss the impact of County Lines on the youth in Winsham. It was agreed that a power point presentation, together with input from the community police, would be a good way to raise awareness of the drugs problems in Chard and the surrounding villages. It was also suggest that we invite neighbouring parishes to attend. This would be of minimal cost to the council and will be discussed further at the January meeting.

(3992) DEFIBRILLATOR

Proposal: The Council should take over the responsibility of the defibrillator currently situated outside the Bell Public House. Also to look into the possibility of getting a second defibrillator situated at the community rooms in Davies Close.

Resolved: The members agreed to take over the responsibility of the defibrillator and look into providing a second one. Cllr S. Love will approach Yarlinton Housing Group in respect of help with funding.

Proposed: Cllr S. Davie Seconded: Cllr S. Weller 6-0-0

(3993) REVIEW DRAFT BUDGETS & PRECEPT REQUIREMENT FOR 2020-21

Cllrs S. Love and J. Everard met with the Clerk to work on the 2020/21 budgets. The clerk reported that these will be issued to the members as soon as they have been finalised.

Resolved: The members agreed that they would not increase the precept for 2020/21

Proposed: Cllr S. Love Seconded: Cllr S. Davie 6-0-0

(3994) CHRISTMAS TREE RECYLING

Proposal: Members to:

- a) Approve using the service again this year
- b) Agree where the compound will be placed
- c) Agree a preferred date for the compound to be collected, on a week commencing basis

Resolved: The members approved using the service again this year. The compound would be placed outside the Resource Centre during the week commencing 13th January 2020.

Proposed: Cllr S. Davie Seconded: Cllr H. Beentje 6-0-0

(3995) RIGHTS OF WAY

Update on condition of stiles, gates, signs and obstructions on the rights of way in the Parish.

Cllrs J. Hill and K Fowler reported on their meeting with Paul Welters. A number of sign posts and stiles will need either repairing or replacing.

(3996) COUNCILLORS SURGERIES

Report from councillors surgery held Saturday 16th November.

A number of concerns were raised by the residents attending the surgery. As a result members are looking into Dog Waste Bins, organising a litter pick and finding out what can be done regarding overgrown hedges. There were also concerns raised over the time scale for the Playing Fields CIO. The chairman said that the councillors share their frustration but we are currently waiting for the next step of the legal process to be completed.

The next surgery will be held on Saturday 18th January 2020 and will be hosted by Cllrs J. Hill and S. Weller

(3997) ADOPT A PAYPHONE SCHEME

An objection has been raised against the removal of the phone box (01460 30390) at the junction to Fore Street and Back Street in Winsham. If the objection is unsuccessful the council can adopt the phone box at a cost of £1.00

Resolved: The members would adopt the phone box if the appeal was unsuccessful.

Proposed: Cllr S. Davie Seconded: Cllr S. Love 6-0-0

(3998) RURAL BUS SERVICE

Members to discuss the bus service from Winsham to Chard as it does not currently stop near the new Lidl Store

It was agreed that a letter would be sent to South West Coaches supporting the residents request for the bus to stop near the new Lidl store. Lidl would also be contacted to see if they will add their support.

(3999) VE DAY 75th ANNIVERSARY 8th TO 10th MAY 2020

This item was deferred to the January meeting.

(4000) CONFIDENTIAL ITEMS

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw. Members of the public had already left the meeting at this time.

(4001) END OF CLERKS PROBATIONARY PERIOD

The Clerks appraisal has been carried out by Cllrs J. Everard and S. Love and it was reported she had successfully completed her probationary period.

(4002) FOOTPATH MAINTAINANCE

Members to consider the quote received from B E Powell for maintaining the footpath leading from the cemetery to Ammerham for the 2020 Season.

Resolved: The members agreed to accept the quote.

Proposed: Cllr S. Davie Seconded: Cllr H. Beentje 6-0-0

(4003) LEGAL PROCEEDINGS

Members to review progress of proceedings and associated matters

(4004) DATE OF THE NEXT MEETING – 8th January 2020

The meeting closed at 9.40pm