

**WINSHAM PARISH COUNCIL - LIST OF RESPONSIBILITIES & REPRESENTATIVES (May 2022)**

	<b>Who</b>	<b>Type</b>
Allotment Officer(s)	Cllr J Hill	Amenities
Bins - Amenities Officers	Cllr S Weller	Amenities
Bus Shelter - Amenities Officers	Cllr S Weller	Amenities
Lower Rec - Amenities Officers	Cllrs L Miller and J Hill	Amenities
Community Resource Centre	Cllrs K Fowler and L Miller	Amenities
Signage - Amenities Officers	Cllrs J Hill and L Miller	Amenities
St Stephens Churchyard - Amenities Officers	Cllrs H Beentje and K Fowler	Amenities
Upper Rec - Amenities Officers	Cllrs H Beentje, J Hill and S Weller	Amenities
War Memorial - Amenities Officers	Cllrs H Beentje, K Fowler and J Harding	Amenities
Community Grants	All Councillors	Community
Highways and Public Transport Officers	Cllrs J Everard and L Miller	Community
Neighbourhood Watch Representatives	Cllrs K Fowler and J Harding	Community
Parish Environmental Warden	Cllrs H Beentje, J Hill and J Everard	Community
PPLO (Parish Path Liaison Officer)	Mr Paul Welters supported by Cllr L Miller and J Harding	Community
PROW (Public Rights of Way) Officers	Cllrs J Hill and L Miller	Community
Welcome Pack Officer	Cllr J Clampett	Community
Telephone Box - Library	Cllr J Hill	Community
Finance & Precept Group	Cllrs J Everard and S. Love	Finance & Audit
Internal Auditor	A new Internal Auditor to be appointed following the retirement of Mr Phil Smith	Finance & Audit
Responsible Financial Officer	The Clerk	Finance & Audit
Web Sites Officer	The Clerk	Finance & Audit
Annual Parish Meeting Organisation	Cllrs S Love and The Clerk	Procedural
Appeal Panel	Appoint a panel only if the need arises	Procedural
Grievance & Disciplinary Panel	Appoint a panel only if the need arises	Procedural
Personnel Group	Cllrs S Love and J Everard	Procedural
Representative on St Stephens PCC		Representative
Representative on the Jubilee Hall Committee	Cllr S Weller	Representative
Representative on Village Shop Committee	Cllrs J Everard and L Miller	Representative
Winsham United Football Club Representative	Cllr S Weller	Representative
SALC representative	The Clerk	Representative
Cemetery	Cllrs H Beentje and K Fowler and The Clerk	Statutory
Planning	All Councillors, the chair will lead on planning matters	Statutory
United Charities Winsham - Trustees	Mr Brian Turner, Mr Trevor Harris, Vicar of St Stephens. Councils Liaison Cllr J Harding	Statutory
Emergency Planning Group	Cllrs J Hill, K Fowler and The Clerk	Community
Parish Plan Review Group	Cllrs J Hill, K Fowler, J Everard, S Love, H Beentje and S Weller	Community
Web Museum and E-letter Liaison Group	Cllrs J Everard and J Harding	Community
Westernway Housing Development - Car Park & Green Space	Cllrs J Everard, H Beentje and The Clerk	Temporary Project
Westernway Housing Development - Monitoring & Liaison with Developer	Cllrs J Everard, H Beentje and The Clerk	Temporary Project
Winter Warden Group	Cllrs S Weller, J Hill and L Miller	Temporary Project

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*is where a post or responsibility is not fulfilled by a Parish Councillor*