

WINSHAM PARISH COUNCIL - LIST OF RESPONSIBILITIES & REPRESENTATIVES (September 2018)

	Who	Type
Allotment Officer(s)	Cllr S Davie	Amenities
Bins - Amenities Officers	Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, and Cllr S Davie	Amenities
Bus Shelter - Amenities Officers	Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, and Cllr S Davie	Amenities
Lower Rec - Amenities Officers	Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, and Cllr S Davie	Amenities
Signage - Amenities Officers	Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, and Cllr S Davie	Amenities
St Stephens Churchyard - Amenities Officers	Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, and Cllr S Davie	Amenities
Upper Rec - - Amenities Officers	Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, and Cllr S Davie	Amenities
War Memorial - Amenities Officers	Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, and Cllr S Davie	Amenities
Community Grants	All Councillors	Community
Highways and Public Transport Officers	Cllr D Wallbridge, Cllr A Simkins & Cllr S Davie	Community
Neighbourhood Watch representative	PCSO Julie Middleditch (delegated)	Community
Parish Environmental Warden	Cllr D Clark	Community
PPLO (Parish Path Liaison Officer)	Mr Paul Welters	Community
PROW (Public Rights of Way) Officers	Cllr N Eastick	Community
Welcome Pack Officer	Cllr D Wallbridge	Community
Winsham Playing Fields Working Group	Cllr D Clark, Cllr J Bell, Cllr A Simkins, Cllr S Davie and Cllr N Eastick	Community
Finance & Precept Group	Cllr A Simkins, Cllr J Bell and Cllr D Wallbridge	Finance & Audit
Internal Auditor	Mr Phil Smith	Finance & Audit
Responsible Financial Officer	The Clerk (Mrs T Pinder)	Finance & Audit
Web Sites Officer	The Clerk (Mrs T Pinder)	Finance & Audit
Annual Parish Meeting Organisation	Vice Chairman (Cllr S Davie) and the Clerk	Procedural
Appeal Panel	Appoint a panel only if the need arises	Procedural
Grievance & Disciplinary Panel	Appoint a panel only if the need arises	Procedural
Personnel Group	Chairman (Cllr A Simkins) & Vice Chairman (Cllr S Davie)	Procedural
Representative on St Stephens PCC	Vacant	Representative
Representative on the (Upper) Recreation Ground Committee	Cllr N Eastick	Representative
Representative on the Jubilee Hall Committee	Cllr D Clark	Representative
Representative on Village Shop Committee	Vacant	Representative
Representative on Winsham Community Resource Centre Committee	Cllr N Eastick	Representative
SALC representative	The Clerk (Mrs T Pinder)	Representative
Cemetery	The Clerk, together with Cllr N Eastick	Statutory
Planning	All Councillors, although Cllr S Davie will lead on planning matters	Statutory
United Charities Winsham - Trustees	Mrs A Rose and Mr B Turner	Statutory
<i>Emergency Planning Group</i>	<i>TBC</i>	<i>Temporary Project</i>
<i>Westernway Housing Development - Car Park & Green Space</i>	<i>TBC</i>	<i>Temporary Project</i>
<i>Westernway Housing Development - Monitoring & Liaison with Developer</i>	<i>TBC</i>	<i>Temporary Project</i>

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is where a post or responsibility is not fulfilled by a Parish Councillor