

WINSHAM PARISH COUNCIL - LIST OF RESPONSIBILITIES & REPRESENTATIVES (April 2017)

| Responsibility / Working Group | Who | Type |
|---|---|--------------------------|
| Allotment Officer(s) | Cllr M Haggard & Cllr S Davie | Amenities |
| Bins - Amenities Officers | Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, Cllr S Davie and Cllr M Haggard | Amenities |
| Bus Shelter - Amenities Officers | Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, Cllr S Davie and Cllr M Haggard | Amenities |
| Lower Rec - Amenities Officers | Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, Cllr S Davie and Cllr M Haggard | Amenities |
| Signange - Amenities Officers | Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, Cllr S Davie and Cllr M Haggard | Amenities |
| St Stephens Churchyard - Amenities Officers | Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, Cllr S Davie and Cllr M Haggard | Amenities |
| Upper Rec - - Amenities Officers | Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, Cllr S Davie and Cllr M Haggard | Amenities |
| War Memorial - Amenities Officers | Cllr D Wallbridge, Cllr N Eastick, Cllr A Simkins, Cllr S Davie and Cllr M Haggard | Amenities |
| Community Grants | All Councillors | Community |
| Highways and Public Transport Officers | Cllr D Wallbridge, Cllr A Simkins & Cllr S Davie | Community |
| Neighbourhood Watch representative | PCSO Julie Middleditch (delegated) | Community |
| <i>Parish Environmental Warden</i> | <i>Not currently appointed, but to be reviewed in May 2017</i> | <i>Community</i> |
| PPLO (Parish Path Liaison Officer) | Cllr J Stevens | Community |
| PROW (Public Rights of Way) Officers | Cllr N Eastick Cllr T Harris & Cllr R Miller | Community |
| Welcome Pack Officer | Cllr D Wallbridge | Community |
| Finance & Precept Group | Cllr J Stevens, Cllr A Simkins, Cllr R Miller & Cllr T Harris | Finance & Audit |
| Internal Auditor | Mr Phil Smith | Finance & Audit |
| Responsible Financial Officer | The Clerk (Mrs T Pinder) | Finance & Audit |
| Web Sites Officer | The Clerk (Mrs T Pinder) | Finance & Audit |
| Annual Parish Meeting Organisation | Vice Chairman (Cllr A Simkins) and the Clerk | Procedural |
| Appeal Panel | Appoint a panel only if the need arises | Procedural |
| Grievance & Disciplinary Panel | Appoint a panel only if the need arises | Procedural |
| Personnel Group | Chairman (Cllr J Stevens) & Vice Chairman (Cllr A Simkins) | Procedural |
| Representative on St Stephens PCC | Cllr J Stevens | Representative |
| Representative on the (Upper) Recreation Ground Committee | Cllr M Haggard | Representative |
| Representative on the Jubilee Hall Committee | Cllr T Harris | Representative |
| Representative on Village Shop Committee | Cllr R Miller | Representative |
| Representative on Winsham Community Resource Centre Committee | Cllr M Haggard | Representative |
| SALC representative | The Clerk (Mrs T Pinder) | Representative |
| Cemetery | The Clerk, together with Cllr R Miller, Cllr J Stevens, Cllr N Eastick, & Cllr T Harris | Statutory |
| Planning | All Councillors | Statutory |
| United Charities Winsham - Trustees | Mrs A Rose and Mr B Turner | Statutory |
| <i>Emergency Planning Group</i> | <i>TBC</i> | <i>Temporary Project</i> |
| <i>Parish Plan Review - Investigate Youth Facilities and Opportunities</i> | <i>Cllr S Davie & Cllr R White</i> | <i>Temporary Project</i> |
| <i>Parish Plan Review - Investigate the possibility of a MUGA</i> | <i>Cllrs S Davie, Cllr R White, Cllr J Stevens & Cllr A Simkins</i> | <i>Temporary Project</i> |
| <i>Parish Plan Review - Investigate further options on Dog Fouling and Speeding</i> | <i>Cllrs T Harris & Cllr M Haggard</i> | <i>Temporary Project</i> |
| <i>Parish Plan Review Group</i> | <i>Chairman (Cllr J Stevens) & Cllr M Haggard & Cllr S Davie</i> | <i>Temporary Project</i> |
| Shared Access (Mobile Phone Mast) Working Group | Cllr R White & Cllr M Haggard & Cllr J Stevens | Temporary Project |
| <i>Westernway Housing Development - Car Park & Green Space</i> | <i>TBC</i> | <i>Temporary Project</i> |
| <i>Westernway Housing Development - Monitoring & Liaison with Developer</i> | <i>TBC</i> | <i>Temporary Project</i> |

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is where a post or responsibility is not fulfilled by a Parish Councillor