



## Winsham Parish Council

Minutes of the Ordinary Meeting of the Parish Council held at the Jubilee Hall on Wednesday 7th Aug 2019 at 7.30pm

Present: Cllrs S. Davie, J. Everard, K. Fowler, H. Beentje and S. Love

In attendance: Mrs Rose Richards Clerk to the Council; 7 residents and County Councillor Linda Vijeh

### **3892 TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN** (LGA 1972 s85 (1))

Council to receive any apologies for absence and Members to approve reasons given.

S. Weller, D. Checkley and J. Hill, reasons given were approved.

### **3893 DECLARATIONS OF INTEREST** - Council to receive any declarations of interest.

Cllr S. Davie declared a pecuniary interest for item 17 on the Agenda

### **3894 TO APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 10th July 2019** (LGA 1972 sch 12, para 41(1))

Proposal: Members to approve the Minutes of the Ordinary Council Meeting held on the 10th July 2019.

**Resolved:** The minutes of the Ordinary Council Meeting held 10th July 2019 were approved as a correct and accurate record and were signed by the Vice Chairman.

Proposed: Cllr J. Everard Seconded: Cllr S. Love 5-0-0

### **3895 COUNCIL VACANCY**

Vacancy for a councillor still needs to be filled following the resignation of Diane Wallbridge. No applications received at present.

### **3896 PLANNING MATTERS**

Applications:

a) Application Reference: **19/01815/HOU**

Proposal: The installation of underground sewage treatment plant at Leigh Lodge, Cow Down Road

Applicant: Mr Stephen Hunt

**Resolved:** Members resolved they had no objections.

Proposed: Cllr H. Beentje Seconded Cllr S. Love 5-0-0

b) Application Reference: **19/01808/TPO**

Proposal: Carry out works to 3 trees at Leigh Lodge Cow Down Road included in SSDC Tree Preservation Order

Applicant: Mr Stephen Hunt

**Resolved:** Members resolved to make no comment on the application as SSDC would be taking appropriate advice from a tree surgeon in respect of the preservation order

Proposed: Cllr J. Everard Seconded: Cllr K. Fowler 5-0-0

c) Planning determinations received from SSDC

Application Reference: **18/02078/OUT**

Decision: Appeal Allowed

Proposal: Outline application for the erection of 1 dwelling and parking, Land at rear of Garden House, Back Street

Applicant – Mrs B Jeffery

Members noted the outcome of the appeal

d) Plans and determinations received after the posting of the agenda

Application No. **19/01924/FUL**

Applicant: Mr R Smith

Proposal: The erection of three replacement barn conversions to form three dwellings and associated parking, Farm Buildings at Whatley Farm

**Resolved:** Members resolved to recommend approval

Proposed: Cllr J. Everard Seconded: Cllr H. Beentje 5-0-0

### **3897 WESTERN WAY DEVELOPMENT (Balsam Close)**

Update on the Western Way Development.

**Action:** Clerk to try and get an update on the timescale for the development.

### **3898 FINANCE**

Proposal:

- a) To note the schedule of cheques
- b) To approve the latest bank reconciliations
- c) To appoint a fourth bank signatory

**Resolved:**

- a) The Members noted the schedule of cheques numbered 322485 to 322488, totalling £1,588.94  
This month the signatories were Cllrs S. Davie and J. Everard
- b) The Members approved the bank reconciliations as at 2nd July 2019  
Proposed: Cllr S. Love Seconded: Cllr H. Beentje 5-0-0

**Action:** Clerk to look into why a cheque to SLCC Enterprises Ltd has not yet been presented to the bank.

- c) Members approved Cllr S. Love as the fourth signatory.  
Proposed: Cllr K. Fowler Seconded: Cllr J. Everard 5-0-0

### **3899 WINSHAM PLAYING FIELDS TRUST**

To receive updates following the recent Playing Fields Working Party meeting.

It was reported that the CIO Application, with the help of our solicitors, was now almost complete. Once completed the application should take between 1 and 10 days followed by checks which would be carried out by the Charity Commission.

### **3900 DOCUMENT REVIEW**

Proposal: Members to review and adopt the following policies:

- a) Whistleblowing Policy – No Change
- b) Grant Awarding Policy – No Change

**Resolved:** The Members reviewed and adopted the following policies:

- a) The Whistleblowing Policy  
Proposed: Cllr H. Beentje Seconded: Cllr K. Fowler 5-0-0
- b) Grant Awarding Policy  
Proposed: Cllr J. Everard Seconded: Cllr H. Beentje 5-0-0

### **3901 LOWER REC ANNUAL INSPECTION**

The Annual Inspection has now been carried out by The Play Inspection Company at a cost of £55.00 plus VAT. Members to discuss remedial work required.

**Action:** Cllr H. Beentje to contact the Playground Inspection Company regarding replacing the swing seats and to look at the cargo netting. Cllrs K. Fowler and H. Beentje to look at the problem with the gate.

### **3902 PARISH SURVEY**

Update on the Parish Survey.

Cllrs J. Hill and S. Love have a copy of the previous survey and will be using this as a basis for compiling the new one.

### **3903 ITEMS FOR REPORT**

- a) Parish Assets: Cemetery, Upper Rec/Lower Rec, Resource Centre, Bus Shelter, War Memorial, Seating, Signage and Bins.

**Action:** Clerk to look into the Dormant Bank account details provided by Mary Haggard for the Resource centre.

- b) Web Sites, Welcome Pack
- c) Public Rights of Way
- d) Grass Cutting Report
- e) Highways and Bus Services
- f) Reports from member representatives on outside bodies:  
Jubilee Hall, Winsham Playing Fields/Sports and Social Club, Winsham Community Resource Centre
- g) Clerk's report and correspondence – see Agenda Notes.
- h) Training

### **3904 GRASS CUTTING FOR WINSHAM PLAYING FIELDS**

Members to consider the request from Winsham Playing Fields Trust for a Donation of £650 towards the cost of grass cutting.

**Resolved:** The members resolved that for them to be able to consider making a donation to the Winsham Playing Fields Trust the Trust must follow the process outlined in the councils Donation Policy.

Proposed: Cllr S. Love Seconded: Cllr H. Beentje 5-0-0

### **3905 CEMETERY AND GRAVEYARD**

Cllrs H. Beentje reported the findings in relation to the work required in the graveyard and cemetery. The fence along the north side will need replacing and a number of trees need attention.

**Action:** Cllrs S. Davie and H. Beentje to review the findings and report back to the next meeting.

It was also reported that the lych gate is missing a tile and an overhanging tree needs cutting back as does a laurel in the south west corner of the churchyard.

### **3906 BURIAL PLOT NUMBERING**

Members to resolve what numbers to use at the top end of Row L following an error in the numbering dating back to 1998.

**Resolved:** It was resolved to restart the numbering at 38

Proposed: Cllr J. Everard Seconded Cllr S. Davie 5-0-0

### **3907 CONFIDENTIAL ITEMS**

Proposal: Under Standing Orders 3d and 10xi the Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded and they are instructed to withdraw.

### **3908 BUS SHELTER REPAIRS**

Proposal: To consider whether to accept one of three quotes received.

Cllr S. Davie left the meeting whilst the quotes were discussed.

**Resolved:** Members resolved to accept the quote from Stuart's Property Services on the proviso that the work be completed by mid November

Proposed: K. Fowler Seconded: H. Beentje 4-0-0

### **3909 LEGAL PROCEEDINGS**

Members to review progress of proceedings and associated matters.

A request for documents under the Freedom of Information Act has been received and will be dealt accordingly.

### **3910 DATE OF THE NEXT MEETING – 4th SEPTEMBER 2019**

The meeting closed at 9.25pm