**NOTICE OF INTERMENT**

**WINSHAM PARISH COUNCIL**

Clerk: The Parish Office, c/o Jubilee Hall, Church Street, Winsham, Somerset, TA20 4HU

[www.winshampc@hotmail.co.uk](http://www.winshampc@hotmail.co.uk)

(When complete this form becomes an official public document **please** fill in neatly using block capitals)

|  |  |
| --- | --- |
| Full Name of Deceased |  |
| Last Residential Address of Deceased |  |
| Address Where Death Occurred  (if different from residential address) |  |
| Date of Death |  |
| Profession or Other Description  (In the case of a Minor, Name & Address of Parents) |  |
| Age of Deceased |  |
| Type of Burial (Body/Ashes) |  |
| New or Existing Plot |  |
| Date of Burial |  |
| Time of Arrival at Cemetery |  |
| Number of Grave Space and Section |  |
| If grave is already purchased please give the Grant Number and if the registered owner is someone other than the deceased, please obtain the signature of registered owner(s) to indicate approval to the interment therein. | Grant No. |
| Signature |
| Print Name |
| If the grave is to be purchased please give the name and address of the purchaser(s) |  |
| Length and Width of Coffin |  |
| Depth Required (Single or Double) |  |
| Signature of Funeral Director  (or Person Responsible for Making Burial Arrangements) |  |
| Address |  |
| Date |  |

***For official use only:***

***Register of Burials***

***Register of Purchased Grave***

***Deed of Grant***

***Fees***

**Council Name**: Winsham Parish Council

**Council Address**: c/o Jubilee Hall, Church Street, Winsham, Somerset, TA20 4HU

**Email Address**: winshampc@hotmail.co.uk

**Telephone number**: 07871 935101

**Purchase of Exclusive Rights and Memorial Privacy Notice**

When you purchase the Exclusive Right to a single or joint cemetery plot, the information you provide (personal information such as name, address, email address, phone number) will be processed and stored so that it is possible to contact you and to respond to your correspondence, provide information, send invoices and receipts relating to your burial plot/s and memorials. Your personal information will not be shared with any third party without your prior consent.

I agree that I have read and understand Winsham Parish Council’s Privacy Notice. I agree by signing below that the Council may process my personal information for providing information and corresponding with me.

I agree that Winsham Parish Council can keep my contact information data for an undisclosed time or until I request its removal.

I have the right to request modification on the information that you keep on record.

I have the right to withdraw my consent and request that my details are removed from your database.

|  |  |
| --- | --- |
| Name |  |
| Date of birth if under 18 |  |
| Parental/Guardian Consent for any data processing activity |  |
| Address |  |
| Telephone No. |  |
| Email Address |  |
| Facebook |  |
| Signature |  |
| Date |  |

**For office use only:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date Data received | Date consent received and approved for data to be held | Data received as  Phone, email, hard copy or other | Data approved to be shared with the below | Removal of consent received | Date data disposed of and method of disposal actioned |
|  |  |  |  |  |  |